

February 7, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Acting Clerk of the Board Christine Rahoun. R. Rosencrantz offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Human Resources Manager Terra Sirevog, Emergency Management Deputy Director JoAnn Boggs, ITS Administrative Assistant/Civil Deputy Glennis Stott, Clerk of the Board Crystal Zieske, Weed Control Coordinator Sharon Sorby, Bob Rumsey, Jeff Taylor, Norm Smith, and 019007.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Administrative Assistant/Data Collection Sonja Moore were present via Zoom for a COVID-19 update. Present via Zoom were those listed above and Assessor Jim McCroskey, Treasurer Nicole Dice, Counseling Services Director Annabelle Payne, Newport Hospital & Health Services Director of Primary Care & Ancillary Services/Director of Safety Christina Wagar, NHHS COVID-19 Incident Commander/Public Information Officer Jenny Smith, Katherine Schutte, and Congresswomen Cathy McMorris Rodger's Deputy District Director Andrew Engell.

(3)

R. Rosencrantz reported on a meeting with Counseling Services about the 1/10<sup>th</sup> tax and mental health. B. Smiley gave an update on the Fair Board meeting, a Town of Metaline emergency meeting regarding the sewer main, and a meeting with A. Engell in Colville. J. Gentle provided a report from the Aging & Long Term Care of Eastern Washington (ALTCEW) meeting, and LSC updates on legislative bills. Present via Zoom were Selkirk Sun Owner Sonya Scaufaire, N. Smith, B. Rumsey, C. Zieske, 019007, and K. Schutte. Phillis Kardos and bill joined the meeting in progress via Zoom.

(4)

Community Development Director Greg Snow was present via Zoom for an update. Present were Gretchen Koenig and P. Kardos, and present via Zoom were Administrative Assistant Savannah Widger, Robert Schutte, N. Smith, R. Rumsey, C. Zieske, 019007, K. Schutte, S. Scaufaire, P. Kardos, and bill. Discussed were staffing, application requirements and revisions, hearing examiner shortage, Shoreline Master Program (SMP) grant application, Land Use applications, Shoreline applications, and building permits.

(5)

Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda, without the Real Estate Excise Tax Affidavit. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 31, 2022 meeting and the following items:

Investment Earnings (through January 31): \$1,053.60

Payroll Change Notice:

Public Works-Roads-

Robert McDaniels, Resignation, Effective 2/11/2022

Public Works-Buildings & Grounds-Janitorial-  
Cindy Witt, Resignation, Effective 2/28/2022  
Counseling Services-  
Doak Walker, Resignation, Effective 2/21/2022

Establishing Signing Authority For Counseling Services Investment Funds  
*RESOLUTION NO. 2022-14, COMMISSIONERS' RECORDING*

Washington Association Of Sheriffs And Police Chiefs Interagency Agreement  
Registered Sex Offender Address Verification Program  
*RESOLUTION NO. 2022-15, COMMISSIONERS' RECORDING*

Modification Of Cooperative Law Enforcement Annual Operating Plan Between Pend  
Oreille County And USDA, Forest Service  
*RESOLUTION NO. 2022-16, COMMISSIONERS' RECORDING*

Set bid opening date of 2/22/2022 at 11:00 am for the 2022 Fairgrounds Electrical  
Improvement Project

(6)

J. Gentle was excused to participate in the Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 11:45 a.m.

(7)

The meeting resumed at 1:15 p.m.

(8)

T. Sirevåg was present, at the Board's request, to discuss sign-on bonuses for certain hard-to-fill positions. Present via Zoom was B. Rumsey.

(9)

J. Gentle provided an update from the WSAC Virtual Assembly. Present via Zoom was B. Rumsey. The update centered on the American Rescue Plan Act.

(10)

Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Present via Zoom were Newport Miner Publisher Michelle Nedved, C. Zieske, and B. Rumsey. Discussed were contracts, staffing, commissioner districts, and a Fair Board MOU.

(11)

Financial Manager Jill Shacklett was present, at the request of the Clerk, to answer questions the Board had about funding for the fairgrounds. Present via Zoom were C. Zieske and B. Rumsey.

(12)

Public Comment –B. Rumsey, C. Zieske, and N. Smith were present but did not provide comment.

(13)

Meeting continued to February 8.

February 8, 2022

The meeting resumed at 9:00 a.m. with R. Rosencrantz, B. Smiley, and C. Zieske present. J. Gentle was excused, as he was attending the Finance Committee meeting.

(14)

J. Gentle arrived at 9:02 a.m. and provided a report from the Finance Committee meeting.

(15)

B. Smiley gave an update from the North Pend Oreille Chamber meeting. R. Rosencrantz reported from the Newport City Council meeting.

(16)

The Board conducted a volunteer interview for Parks & Recreation Advisory Board. Present via Zoom were Jana Mueller and Parks & Recreation Chair Pamela Thomure.

(17)

Motion was made by B. Smiley to appoint J. Mueller to the Parks & Recreation Advisory Board and send her a letter of appointment. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(18)

Motion was made by B. Smiley to send Mark Bender a letter of recognition for his service to the Parks and Recreation Advisory Board and accept his resignation, as of November 1, 2021. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(19)

The Board recessed for lunch at 11:55 a.m.

(20)

The meeting resumed at 1:15 p.m.

(21)

ITS Director Shane Flowers was present for an update. Also present was GIS Manager Josh Shelton, and via Zoom were GIS Technician Daniel Quinn and GIS Analyst César Stoddard. Auditor Marianne Nichols and S. Flowers provided information to the Board on the Albert sensor. D. Quinn gave a presentation on a web map application displaying county-owned lands. C. Stoddard demonstrated an application for Public Works to digitize their road approach permit application process. S. Flowers stated that he's waiting on quotes for computers and waiting on keyboard docks for Getacs for deputies. An update was provided on construction of a Zoom room for Corrections and a recent Knowb4 phishing email campaign conducted by ITS. J. Shacklett and T. Sirevog joined the update. A request was made to add a new job description and potential contract for Senior GIS Analyst.

(22)

Public Works Director Mary Jensen was present for an update. Also in attendance were Assistant County Engineer George Luft, Facilities Maintenance Supervisor Ben Eggleston, Office Manager/

Risk Manager Linda Darcy, Receptionist/Administrative Assistant Tiffany Hansen, District #1 Foreman Roy Anderson, Acting District #2 Foreman Reese Dobson, District #3 Foreman Paul Miller, and Forester Ryder Bricker.

a) B. Eggleston notified the Board of an upcoming retirement. Motion was made by R. Rosencrantz to approve Public Works' request to advertise and hire a 2/5<sup>th</sup>-time janitor to replace the janitor that is leaving. Motion was seconded by B. Smiley. Motion carried unanimously. J. Shacklett joined the meeting in progress via Zoom.

b) Motion was made by B. Smiley to approve the Road Department's request to advertise in The Newport Miner for the Request for Qualifications to provide Engineering Services for CRP 845 Usk/Ione Bridges Bundled Rehabilitation Project. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

c) Motion was made by R. Rosencrantz to adopt the resolution approving the assignment of County Road Project Number 848 to the Kings Lake Road Pavement Preservation Project and the appropriation for the project. Motion was seconded by B. Smiley. Motion carried unanimously.

County Road Project 848 Kings Lake Road Pavement Preservation Project (2R)  
*RESOLUTION NO. 2022-17, COMMISSIONERS' RECORDING*

d) Motion was made by B. Smiley to approve the request to sign the Long-term Forest Practices Application 5 Day Notice of Operation regarding Sweet Creek County Park treatment/logging plan for 2022. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Long-term Forest Practices Application 5 Day Notice of Operation-Eastern/Western  
Washington-Sweet Creek/County Park Treatment/Logging Plan for 2022  
*AGREEMENT NO. 2022-13, COMMISSIONERS' RECORDING*

e) R. Rosencrantz presented questions on the winter maintenance policy and missing driveways. The group discussed snowplowing in the county. M. Jensen described the need for a replacement for the upcoming retirement of the Assistant County Engineer. Also mentioned was a possibility for a Parks Director position.

f) M. Jensen discussed the signing of the Real Estate Excise Tax Affidavit for the transfer of Lake Newport State Park to POC from WA State Parks & Recreation. Motion was made by R. Rosencrantz to sign the Real Estate Excise Tax Affidavit-Governor's Deed, WA State Parks & Recreation. Motion was seconded by B. Smiley. Motion carried unanimously.

(23)

Correspondence Received:

- 2.1 DNR/T. Cooper-SEPA Lead Agency & Determination of Nonsignificance
- 2.2 POC Weed Board-2.9.22 Agenda & 1.12.22 Minutes
- 2.3 WSAC-2022 Dues Assessment, Regional County Planners Assessment
- 2.4 POC Park and Recreation Board-1.19.22 Minutes

(24)

Correspondence Sent:

J. Mueller-Letter of Appointment to Parks & Recreation Advisory Board

M. Bender-Letter of Appreciation for Service on the Parks & Recreation Advisory Board

(25)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 34,381.24
Counseling Services	\$ 7,589.83
Fair	\$ 197.51
Law Library	\$ 161.48
Road	\$ 21.91
Veterans Assistance	\$ 1,377.81
Emergency 911 Communications	\$ 41,089.60
Extension Education	\$ 16.88
ARPA	\$ 715.14
Solid Waste	\$ 489.62
IT Services	\$ 8,235.58
Sheriff's Trust	<u>\$ 676.00</u>
TOTAL	\$ 94,952.60

Checks 201318 through 201367 totaling \$94,952.60 dated February 7, 2022.

(26)

Meeting adjourned at 4:20 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board