

March 7, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. R. Rosencrantz offered the invocation and led the flag salute.

(1)

B. Smiley gave reports from the Fair Board and Ione Town Council meetings. Joining the meeting momentarily via Zoom was Norm Smith. R. Rosencrantz gave an update from PO Health Coalition and the Newport Rodeo Queen's-n-Cowboys Fundraising Banquet. J. Gentle reported from the POC Purchasing Policy Committee and Legislative Steering Committee (LSC) meetings.

(2)

J. Gentle was excused from 10:25 a.m. to 10:42 a.m. Ed Styskel, bill, Katherine Schutte, and N. Smith joined the meeting in progress via Zoom, and Gretchen Koenig joined in person.

(3)

Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda, adding the approval of the resolution regarding 2022 Fairgrounds Electrical Improvements Project contract with Clark Electric, LLC in the amount of \$123,801.15. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's February 28, 2022 meeting and the following items:

Investment Earnings (through February 28): \$2,110.86

Payroll Change Notice:

Public Works-Buildings & Grounds-

Jess Roundtree, Facilities Maintenance Tech II, Resignation, Effective 3/4/2022

Public Works-Roads-

Adan Pereyda, Temp Road Maintenance Tech, Resignation (*End of Season*),
Effective 2/28/2022

Andrew Marshall, Temp Road Maintenance Tech, Resignation (*End of Season*),
Effective 2/28/2022

Sheriff-Communications-

Christina Garayalde, Step 3, \$4,534.58/mo., Effective 3/1/2022

Breanne Mangis, Step 3, \$4,534.58/mo., Effective 3/1/2022

Resolution Regarding Approval Of The 2022 Fairgrounds Electrical Improvements
Project-Clark Electric, LLC

RESOLUTION NO. 2022-28, COMMISSIONERS' RECORDING

(4)

Community Development Director Greg Snow was present for an update. Present was G. Koenig and via Zoom were E. Styskel, bill, K. Schutte, and N. Smith. Discussed were staffing and notification that the new Hearing Examiner started work on March 1. Sheryl Miller joined the update in progress via Zoom. G. Snow provided an update on land use and building permit applications. Gail Anderson joined via Zoom after the conclusion of the update.

(5)

J. Gentle was excused to participate in the virtual Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 11:58 a.m.

(6)

The meeting resumed at 1:15 p.m.

(7)

J. Gentle gave a report from the WSAC Virtual Assembly.

(8)

Weed Control Coordinator Sharon Sorby was present for a Weed Board update for personnel requests. Present were Human Resources Manager Terra Sirevog and Financial Manager Jill Shacklett. S. Sorby requested approval of an updated job description, title change, and a pay increase for Weed Specialist III. The request was tabled until job reclassifications are completed.

S. Sorby proposed creating a full-time, year-round legacy field position. The request will be addressed at a later date. She provided a Weed Board update, including noxious weeds, grants, and upcoming 2022 Neighborhood Cost Share workshop.

(9)

Motion was made by B. Smiley to sign the Certificate of Appreciation to Fred Johnson for 25 years of service to POC. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(10)

B. Smiley was excused for the day at 2:15 p.m.

(11)

J. Gentle was excused to attend Canvassing Board Training at 2:28 p.m., and due to lack of quorum, the Board recessed until 4:00 p.m.

(12)

Public Comment –No members of the public were present for comment.

(13)

Meeting continued to March 8.

March 8, 2022

The meeting resumed at 9:00 a.m. with J. Gentle, R. Rosencrantz, B. Smiley, and C. Zieske present.

(14)

Motion was made by R. Rosencrantz to sign and send to Annabelle Payne a letter regarding the review of Nicole Vangrimbergen. Motion was seconded by B. Smiley. Motion carried unanimously.

(15)

Public Works Director Mary Jensen was present for an update. Also in attendance were Assistant Public Works Director George Luft, Fleet Manager Brian Eglund, Facilities Maintenance Supervisor Ben Eggleston, and Solid Waste Coordinator Amanda Griesemer.

a) Motion was made by R. Rosencrantz to approve Public Works' request to seek quotations for the 2022 Gravel Road Stabilization Program and set the bid opening date for March 29, 2022 at 11:00am. Motion was seconded by B. Smiley. Motion carried unanimously.

b) Motion was made by B. Smiley to approve the 2022 Sweet Creek and Goat Launch Wildlife Viewing Station Delivered Log Sale bid opening date for March 21, at 10:30a.m. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

c) M. Jensen requested amending the Public Work Director's procurement purchasing upper limit to \$50,000, mainly in order to receive timely repairs to equipment or for critical purchases. The Board was in support of allowing PW to make any purchases up to \$20,000 off the vendor list without bringing to the Board for prior approval.

d) B. Eglund asked to order two International Cabs, with delivery in 2023 and one in the 2024 replacement year, due to inventory shortage. Motion was made by R. Rosencrantz to approve purchase from state contract #03920 two 2023 International Cab and chassis trucks from RWC International for the price of \$277,866.39, including sales tax, with the price to include Allison RDS automatic transmission and locking rear ends. Motion was seconded by B. Smiley. Motion carried unanimously. B. Eglund mentioned a request by City of Raymond to purchase one of the surplus Sheriff vehicles. Engineering Technician/Contracting & Procurement Agent Mike Kirkwood joined the update, and B. Eglund left.

e) M. Kirkwood explained the proposed fee schedule for driveway approaches. Motion was made by B. Smiley to approve the Resolution Regarding Adoption Of Fee Schedule For Driveway Approaches, which will establish a customer paid fee for Residential, Agricultural, and Commercial driveway approaches that connect to a County road. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Resolution Regarding Adoption Of Fee Schedule For Driveway Approaches
RESOLUTION NO. 2022-29, COMMISSIONERS' RECORDING

f) M. Kirkwood detailed the brooming project and informed the Board that the 2022 Road and Bridge Deck Sweeping project had Selkirk Sealcoat as the sole respondent to the MRSC roster call. Motion was made by R. Rosencrantz to award 2022 Road and Bridge Deck Sweeping to Selkirk Sealcoat dba Selkirk Sweeping, for \$10,786.95, with no taxes applied to this work. Motion was seconded by B. Smiley. Motion carried unanimously.

g) T. Sirevog was present, at the Board's request, to discuss the Solid Waste Coordinator position.

h) Motion was made by B. Smiley to add Mckenzie Road Project to the 2021 Annual Construction Program, adopting the resolution. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Amending 2021 Annual Construction Program By Adding Mckenzie Road
RESOLUTION NO. 2022-30, COMMISSIONERS' RECORDING

i) Motion was made by R. Rosencrantz to approve the contract for Smackout Pass Bridge Replacement CRP 843 project with Versatile Industries, Inc. for the amount of \$679,040.47, and sign

the Resolution Regarding Approval Of The CRP 843 Smackout Pass Bridge Replacement. Motion was seconded by B. Smiley. Motion carried unanimously.

Resolution Regarding Approval Of The CRP 843 Smackout Pass Bridge Replacement
RESOLUTION NO. 2022-31, COMMISSIONERS' RECORDING

j) B. Eggleston gave a presentation on a potential PW security wall. He also informed the Board of an ITS basement water issue and received confirmation that Buildings & Grounds can remove the "Masks Required" signs at the county buildings, then left the update.

k) M. Jensen reported on the Bead Lake gabion basket failure and downslope failure. A repair estimate was provided, in the amount of \$3,257,625, vs. Indian Creek road paving at \$913,000. Motion was made by B. Smiley to set the Public Hearing for Amendment 2 to the 2022-2027 Six Year Transportation Improvement Program at 10:30 am on April 5, 2022. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

l) Discussion was held on unsecured loads, requirements in order to change a speed limit, and the potential of vacating a county road (Cordes Rd). M. Jensen detailed the requirements of vacating a road, including conducting traffic counts. A. Griesemer asked that the transfer stations be closed on Easter Sunday, and the Board was in support and asked that a formal request be submitted.

(16)

The Board reviewed Counseling Services' annual training requirements and completed the attestation forms. Covered were False Claims Statute; Fraud & Abuse Compliance Plan; and Employee Professionalism & Ethics.

(17)

The Board recessed for lunch at 11:47 a.m.

(18)

The meeting resumed at 1:15 p.m.

(19)

R. Rosencrantz was excused from 1:15 p.m. to 1:30 p.m.

(20)

Veteran Services Officers (VSO) Tom Hicks and Elizabeth Snell were present for introductions. Also present was VSO Administrator Morgan Hansen.

(21)

ITS Director Shane Flowers was present for an update. Present via Zoom was ITS Administrative Assistant/Civil Deputy Glennis Stott. Topics included personnel, Getacs (deputy laptops) deployment, Zoom Room for Corrections, security cameras, and website. He also reviewed the Broadband Action Team (BAT) and possible CERB Grant. A discussion was held on a potential public kiosk.

(22)

An employee recognition was held for Sergeant Fred Johnson. Also in attendance were Katy Johnson, Sheriff Glenn Blakeslee, Captain Bill Zamora, Sergeant Mitch Parnell, Commissioner

Programs/HR Assistant Christine Rahoun, and via Zoom were Emergency Management Deputy Director JoAnn Boggs, 911 Coordinator Steve West, and G. Stott. The Board recognized F. Johnson for 25 years of service to Pend Oreille County and presented him with a Certificate of Appreciation.

(23)

Motion was made by R. Rosencrantz to implement the changes to precincts as outlined in letters dated February 17 and February 24 from Pend Oreille County Democratic Party (POCD) and Pend Oreille County Republican Party (POCR) of POC. Motion was seconded by J. Gentle. Extensive discussion was held, with all three Commissioners commenting. Motion failed, with R. Rosencrantz voting aye, and B. Smiley and J. Gentle voting nay.

(24)

Motion was made by B. Smiley to approve the Solid Waste Coordinator's request to close the Solid Waste Transfer Stations on Easter Sunday, with staff to use accrued time for the day off. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(25)

R. Rosencrantz gave a report from Newport City Council.

(26)

Correspondence Received:

3.1 POC Weed Board-3.9.22 Agenda & 2.9.22 Minutes

(27)

Correspondence Sent:

A. Payne/Counseling Services Director-Letter re: Nicole Vangrimbergen Review

F. Johnson-Certificate of Appreciation for 25 Years of Service to POC

(28)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$108,541.69
Counseling Services	\$ 13,509.11
Fair	\$ 238.13
Law Library	\$ 74.32
Road	\$ 21.08
Veterans Assistance	\$ 2,400.00
Treasurer's O&M	\$ 500.00
Emergency 911 Communications	\$ 872.28
American Rescue Plan Act	\$ 24,587.91
Solid Waste	\$ 9,614.45
Equipment R&R	\$ 9,246.40
IT Services	\$ 18,332.15
Sheriff's Trust	<u>\$ 567.00</u>
TOTAL	\$188,504.52

Checks 201830 through 201925 totaling \$188,504.52, dated March 7, 2022.

(29)
Meeting adjourned at 4:26 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board