

March 14, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom were Human Resources Manager Terra Sirevog, Weed Control Coordinator Sharon Sorby, Emergency Management Deputy Director JoAnn Boggs, Treasurer Nicole Dice, 911 Coordinator Steve West, Commissioner Programs/HR Assistant Christine Rahoun, Counseling Services Director Annabelle Payne, Counseling Services Business Manager Kris Martin, Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell, Newport Hospital & Health Services (NHHS) COVID-19 Incident Commander/Public Information Officer Jenny Smith, Bob Rumsey, and Larry Simmons.

(2)

Northeast Tri County Health District (NETCHD) Administrator Matt Schanz and Administrative Assistant/Data Collection Sonja Moore were present via Zoom for a COVID-19 update. Present via Zoom were those listed above and 4-H Youth Development/Master Gardeners Volunteer Coordinator Beverly Sarles, Auditor Marianne Nichols, and NHHS Chief Nursing Officer Theresa Hollinger.

(3)

R. Rosencrantz reported from PO Conservation District and TRUE Convergence-Tribal Rural Urban Extension Broadband Action Team (BAT) meetings. B. Smiley gave a report from Metaline Town Council meeting. The Board also talked about the Timber Fund, potential of purchasing additional timber properties, grant writer position, and staffing challenges. Present via Zoom were L. Simmons and B. Rumsey.

(4)

The Board participated in a Zoom conference with Potts & Associates lobbyist Zak Kennedy. In attendance via Zoom were N. Dice, B. Rumsey, and L. Simmons.

(5)

Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda as presented. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's March 7, 2022 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 3/11/22):     \$3,139.13

Payroll Change Notice:

Public Works-Buildings & Grounds-

    Luke Nichols, Temp Facility Maintenance, Resignation (*End of Temp Season*),  
    Effective 2/28/2022

    Stephani Deiss, 2/5<sup>th</sup> Janitor, \$16.81/hr., Effective 3/8/2022

Sheriff-Patrol-

    Michael Destito, Step 4, \$5,239.68/mo., Effective 4/1/2022

Sheriff-Communications-

    Rachel Lee, Step 5, \$3,755.74/mo., Effective 4/1/2022

Sheriff-Corrections-

Caleb Whitney, Step 4, \$3,788.99/mo., Longevity, \$25.00/mo., Effective 4/1/2022  
Jacob Erickson, Step 2, \$3,555.00/mo., Effective 4/1/2022

Resolution Regarding Approval Of The 2022 Road & Bridge Deck Sweeping Contract With  
Selkirk Sealcoat, Inc. Dba Selkirk Sweeping Resolution  
*RESOLUTION NO. 2022-32, COMMISSIONERS' RECORDING*

Revise the 2022 Gravel Road Stabilization Program bid opening, from original date/time of  
March 29, 2022 at 11:00am to March 29, 2022 at 11:30am.

(6)

The Board held a discussion on ARPA funds. Present were Financial Manager Jill Shacklett, N. Dice, and M. Nichols. Present via Zoom were Sheriff Glenn Blakeslee, S. West, J. Boggs, L. Simmons, and B. Rumsey. The group discussed designating some ARPA funds for non-government organizations and businesses. A request form will be developed, with rating criteria, and will be disseminated at a later date. A committee will be formed to review the requests and make award recommendations.

(7)

J. Gentle was excused to participate in the virtual Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 11:57 a.m.

(8)

The meeting resumed at 1:15 p.m.

(9)

C. Zieske provided a first reading of the draft ordinance, An Ordinance Amending Ordinance No. 2021-02 And Correcting The Scrivener's Errors To The Legal Descriptions Of The Updated Boundaries Of The Commissioner Districts Of Pend Oreille County, Washington As Required By Law. Present via Zoom was B. Rumsey.

(10)

J. Gentle provided an update from the WSAC Virtual Assembly. Present via Zoom was B. Rumsey. L. Simmons joined the meeting in progress via Zoom.

(11)

T. Sirevog was present for a Human Resources update. Present via Zoom were C. Rahoun, B. Rumsey, and L. Simmons. T. Sirevog presented an updated COVID-19 Safety Plan and a draft Telecommuting Policy and Procedure. Other topics were upcoming union negotiations, hiring updates, job fair, management training, and veterans preference.

(12)

The Board met in executive session pursuant to RCW 42.30.140(4)(b) for collective bargaining for 22 minutes, from 2:38 p.m. to 3:00 p.m. Present were T. Sirevog and C. Rahoun. J. Shacklett joined the meeting at 2:54 p.m.

(13)

Public Works Director Mary Jensen was present for an update. Also in attendance was Assistant County Engineer George Luft, and via Zoom were Solid Waste Coordinator Amanda Griesemer,

Bob Eugene, B. Rumsey, and L. Simmons.

a) Motion was made by B. Smiley to approve the Road Department's request that the Board of County Commissioners re-sign the Local Agency Agreement attachment previously signed under Resolution 2022-25. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

County Road Project 847 Leclerc Rd North MP 29.2 To 32.2 Project  
*RESOLUTION NO. 2022-25, COMMISSIONERS' RECORDING*

b) Motion was made by R. Rosencrantz to approve the Local Agency Agreement and Project Prospectus for CRP 846 North County Guardrail. Motion was seconded by B. Smiley. Motion carried unanimously.

North County Guardrail CRP 846 Local Agency Agreement And Project Prospectus  
Approval And Signatures  
*RESOLUTION NO. 2022-33, COMMISSIONERS' RECORDING*

c) Discussed were the prohibition of vacating Cordes Road, Solid Waste Coordinator position, and other staffing.

(14)

District Manager of Pend Oreille Conservation District Alex Case-Cohen was present for an update. Present via Zoom were S. West, J. Boggs, B. Rumsey, L. Simmons, and B. Eugene. Discussed were the Metaline bank stabilization project, funding, potential VSP intern, and riparian stewardship,

(15)

Public Comment –Dale Brunke and Larry Cordes were present in-person for comment and via Zoom were S. West, J. Boggs, B. Eugene, B. Rumsey, L. Simmons, and Don Gronning. Providing comment were D. Brunke (elections), L. Cordes (vacation of Cordes Rd), and B. Eugene (precincts).

(16)

Meeting continued to March 15.

March 15, 2022

J. Gentle convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were R. Rosencrantz, B. Smiley, C. Zieske, Assessor Jim McCroskey, G. Blakeslee, T. Sirevog, J. Shacklett, M. Nichols, N. Dice, Mary Jensen, and present via Zoom were Community Development Director Greg Snow, Economic Development Director Jamie Wyrobek, ITS Director Shane Flowers, County Clerk Tammie Ownbey, Undersheriff Geoff Rusho, District Court Judge Robin McCroskey, S. West, A. Payne, J. Boggs, C. Rahoun, and L. Simmons. A. Engell joined the meeting in progress via Zoom.

(17)

C. Rahoun assumed Clerk duties, and C. Zieske was excused at 9:40 a.m.

(18)

The Board left the meeting room at 9:50 a.m. to volunteer at the county-sponsored 2nd Harvest food distribution near the Weed Control/WSU Extension Offices, from 10:00 a.m. to 1:00 p.m.

(19)

The Board recessed for lunch at 1:00 p.m.

(20)

The meeting resumed at 2:00 p.m., with a site visit to District 2 Road Shop.

(19)

Correspondence Received:

- 3.2 LEPC-6.27.21 Minutes
- 3.3 NETCHD-3.16.21 Agenda & 1.19.22 Minutes
- 3.4 SCRILS-3.18.2022 Agenda
- 3.5 M. Murphy-Letter of Resignation from Parks & Recreation Advisory Board
- 3.6 EDC-3.16.22 Agenda & 2.16.2021 Minutes

(20)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 453,575.04
Counseling Services	\$ 81,384.55
Crime Victims Compensation	\$ 330.73
Fair	\$ 1,566.29
Park	\$ 2,428.70
Road	\$ 219,303.20
Timber Sales	\$ 1,733.55
Trial Court Improvement	\$ 1,398.00
Emergency 911 Communications	\$ 33,359.30
Growth Management	\$ 5,621.85
Public Facilities	\$ 3,994.99
American Rescue Plan Act	\$ 2,000.00
Mental Health	\$ 666.61
Solid Waste	\$ 56,286.41
Risk Management	\$ 461.19
Equipment R&R	\$ 30,565.47
IT Services	\$ 32,581.48
Sales/Excise Tax	\$ 1,184.02
Sheriff’s Trust	<u>\$ 894.00</u>
TOTAL	\$ 929,335.38

Check 39096 totaling \$4,643.62, dated March 7, 2022.

Checks 201952 through 201967 totaling \$3,542.42, and Electronic Funds Transfers 39097 through 39151 totaling \$55,296.31, Checks 201968 through 201969 totaling \$3650.42 and Electronic Funds Transfers 39152 through 39356 totaling \$313,275.16, Checks 201970 through 202015 totaling \$89,500.56, and Electronic Funds Transfers 39357 through 39366 totaling \$229,005.94, dated March 10, 2022. Includes Jr. Taxing Districts.

Checks 202016 through 202106 totaling \$361,002.45 and Electronic Funds Transfers 39367 through 39369 totaling \$2,022.90, dated March 14, 2022.

(21)

Meeting adjourned at 4:36 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board