

April 4, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. R. Rosencrantz offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom was Bob Rumsey.

(2)

R. Rosencrantz gave updates from the Mental Health Chemical Dependency Advisory Committee (MHCDAC) and Local Emergency Planning Committee (LEPC) meetings. Joining the meeting in progress was Selkirk Sun Owner Sonya Scaufaire. J. Gentle reported from meetings with District 1 Shop and LEPC, and opioids litigation discussion.

(3)

Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda, with the exception of adopting the job description for Co-Occurring Counselor. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's March 28, 2022 meeting and the following items:

Payroll Change Notice:

Counseling Services-

Carissa Shaw, Behavioral Health Counselor, Step 1, \$3,786.22/mo., Effective 4/5/2022 (*HR mistakenly listed Step 4, instead of Step 1, on 3/28/22 Payroll Change Notice*)

Public Works-Buildings & Grounds

Klayten Baldwin, Facilities Maintenance Tech II, Step 1, \$2,886.08/mo., Effective 4/1/2022

Resolution Regarding Approval Of An Interlocal Agreement Between Pend Oreille County And Skamania County For Onbase Administrator Services

RESOLUTION NO. 2022-40, COMMISSIONERS' RECORDING

Distribution Of 2021 PUD Privilege Taxes

RESOLUTION NO. 2022-41, COMMISSIONERS' RECORDING

Qualifacts Services Change Form Amendment-Adding Vital

RESOLUTION NO. 2022-42, COMMISSIONERS' RECORDING

Sexual Assault Kit Initiative Grant-SAKI 2017-AK-BX-0016 Refrigeration Unit

GRANT NO. 2022-03, COMMISSIONERS' RECORDING

(4)

Joining the meeting in progress via Zoom was Sheryl Miller.

(5)

Motion was made by B. Smiley that the Pend Oreille County Board of Commissioners hereby proclaim April 2022 as National County Government Month and encourage all county officials, employees, schools, and residents to participate in county government celebration activities. Motion was seconded by R. Rosencrantz . Motion carried unanimously.

PROCLAMATION: National County Government Month-April 2022

(6)

Joining the meeting were Gretchen Koenig, and via Zoom were Pend Oreille Valley Railroad Manager Kelly Driver, Kathleen Werr, Norm Smith, Ben Richards, and B. Rumsey.

(7)

Motion was made by R. Rosencrantz to resolve that the Board of County Commissioners do hereby proclaim the week of April 10 through 16, 2022 to be National Public Safety Telecommunicators Week, in honor of the men and women whose diligence and professionalism keep our community safe. Motion was seconded by B. Smiley. Motion carried unanimously.

PROCLAMATION: National Public Safety Telecommunicators Week--April 10-16, 2022

(8)

Community Development Director Greg Snow was present via Zoom for an update. Present were G. Koenig, and via Zoom were Administrative Assistant Savannah Widger, K. Driver, K. Werr, N. Smith, B. Richards, S. Miller, S. Scaufaire, and B. Rumsey. Topics were staffing, new Hearing Examiner's schedule, land use and building permit applications, ecology grant for Shoreline Master Program (SMP), interlocal agreements with municipalities, budget items, and Commerce grants. Andy Armantrout joined the update in progress via Zoom. G. Snow informed the Board of year-to-date numbers as: 55 building permits, 10 new homes, and 79 site analyses. Also discussed was legislation related to Comprehensive Plans.

(9)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 11:00 a.m. to 12:00 p.m. Present were Human Resources Manager Terra Sirevog and Prosecuting Attorney Dolly Hunt. An additional minute was requested until 12:01 p.m.

(10)

J. Gentle was excused to participate in the Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 12:03 p.m.

(11)

The meeting resumed at 1:15 p.m.

(12)

Forester Ryder Bricker was present for an update. Discussed were log sales, precommercial thinning, inventory of county forest lands, logging at County Park & Rustlers Gulch this fall, and potential land acquisitions.

(13)

Motion was made by R. Rosencrantz to adopt the recommendations of the Hotel/Motel Tax Advisory Board for the 2022 budget awards, consisting of eight applicants, totaling \$35,500.00. Motion was seconded by B. Smiley. Motion carried unanimously.

(14)

The Board discussed the Counseling Services Director job description.

(15)

J. Gentle was excused from 2:42 p.m. until 2:50 p.m.

(16)

Motion was made by R. Rosencrantz to approve the Payroll Change Notice for Jonathan Mason, with an effective date of December 1, 2021. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:

Public Works-Buildings & Grounds-

Jonathan Mason, Facilities Maintenance Temp, Resignation (*End of Temp Season*),

Effective 12/1/2021

(17)

Motion was made by B. Smiley to approve the support contract for Microsoft licensing for \$54,402.61. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(18)

D. Hunt was present for a legal update. Discussed were risk management policy and potential MOU with Fair Association.

(19)

T. Sirevog was present to discuss the Co-Occurring Professional job description.

(20)

Public Comment –No members of the public were present for comment.

(21)

Motion was made by B. Smiley to move César Stoddard back to full time employment, effective April 16, 2022. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(22)

Meeting continued to April 5.

April 5, 2022

The meeting resumed at 9:00 a.m. with J. Gentle, R. Rosencrantz, B. Smiley, and C. Zieske present. Present via Zoom was iPhone.

(23)

Public Works Director Mary Jensen was present for an update. Also in attendance were Fleet Manager Brian Egland, Assistant County Engineer George Luft, Transportation Technical Specialist Ryan Rogers, and R. Bricker. Present via Zoom was iPhone. Introductions were made with R. Rogers, then he left the update.

a) Motion was made by B. Smiley to award the 2022 Pavement Preservation HFE-150 Oil to Ergon Asphalt & Emulsions for \$788.00 per ton. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

b) M. Jensen explained that multiple vendor awards are being recommended for the HMA to have material availability on any day needed and will allow for choosing a vendor source closer to any given project location, reducing haul distance. Motion was made by R. Rosencrantz to award the 2022 Pavement Preservation HMA to Interstate Concrete & Asphalt Co., in the amounts of : Rathdrum for \$68.00, from Sandpoint for \$77.00, and from Colville for \$79.08. Motion was seconded by B. Smiley. Motion carried unanimously.

c) Motion was made by R. Rosencrantz to award the 2022 Pavement Preservation HMA to Central Manufacturing Inc., previously Central Washington Asphalt, out of Spokane North for \$75.00. Motion was seconded by B. Smiley. Motion carried unanimously.

d) Motion was made by R. Rosencrantz to award the 2022 Pavement Preservation HMA to Woods Crushing & Hauling, Sandpoint for \$75.00. Motion was seconded by B. Smiley. Motion carried unanimously.

e) Motion was made by R. Rosencrantz to award the 2022 Pavement Preservation HMA to Inland Asphalt Co., Spokane North, \$78.00, and from Spokane Valley for \$76.00. Motion was seconded by B. Smiley. Motion carried unanimously.

f) Motion was made by R. Rosencrantz to award the 2022 Pavement Preservation HMA to Poe Asphalt Paving Inc, Post Falls, \$78.00. Motion was seconded by B. Smiley. Motion carried unanimously.

g) Motion was made by B. Smiley to award the 2022 Gravel Road Stabilization for Schedule 1- Magnesium Chloride to EnviroTech Services, Inc. for \$157.25 per ton, totaling \$31,450.00. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

h) Motion was made by B. Smiley to award the 2022 Gravel Road Stabilization for Schedule 2- Calcium Chloride to Oxford, Inc for \$553.00 per ton, totaling \$11,060.00. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

i) M. Jensen explained that only one area of the initially-planned Garden Avenue paving project will be done, to keep the project within budget. Interstate Asphalt & Concrete was the low bidder per unit price. Motion was made by R. Rosencrantz to award the 2022 Garden Ave Parking Lot Paving Phase I project, with a reduction of the square footage of the project to meet budgeting criteria, to Interstate Asphalt & Concrete, of Sandpoint ID, for the amount of \$88,702.80, including tax. Motion was seconded by B. Smiley. Motion carried unanimously.

j) M. Jensen and G. Luft discussed the Ione & Usk Bridges Bundled Project and the engineering work that needs to be done. Also discussed were staffing, grant writer, and department training. Motion was made by R. Rosencrantz to deem Nicholls-Kovich Engineering, PLLC (NKE) as the most qualified for the CRP 845-Ione & Usk Bridges Bundled Rehabilitation Project Engineering Consultant. Motion was seconded by B. Smiley. Motion carried unanimously.

k) Motion was made by R. Rosencrantz to grant permission to Public Works to enter into negotiations with Nicholls-Kovich Engineering, PLLC for pricing and project scope development. Motion was seconded by B. Smiley. Motion carried unanimously.

l) B. Egland said they're working on a new Tahoe build. He mentioned the possibility of the sale of a Tahoe to the City of Raymond, Washington, and perhaps selling a paver. B. Egland left the update. M. Jensen proposed that R. Bricker assume the role of Parks Director, and the Board was in support of pursuing that option. Another topic was removing the vault toilet at POC Park.

(24)

Public Hearing-2022-2027 Six-Year Transportation Improvement Program Amendment 2. Present was M. Jensen. The hearing was opened, and the notice was read. M. Jensen described the addition of Usk Bridge Shared-Use Pathway Retrofit Project, Bead Lake Road Repair Project, and Indian Creek Road Pavement Project to the STIP. She mentioned the potential of pursuing grants for the projects. No comments were received. The hearing was closed at 10:35 a.m.

(25)

T. Sirevog was present, at the Board's request, to discuss a telecommuting request.

(26)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 11:00 a.m. to 12:00 p.m.

(27)

The Board recessed for lunch at 12:01 p.m.

(28)

The meeting resumed at 1:15 p.m.

(29)

The Board held a 2022 Goals Session. Joining via Zoom was K. Driver.

(30)

The Board conducted a volunteer interview for Library Board of Trustees. Present via Zoom was Amy Morningstar and joining in-person was Library Board Chair Jeff Pittman.

(31)

Counseling Services Director Annabelle Payne was present for an update. Discussed were appointing an interim Director and department needs in the interim period.

(32)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 3:30 p.m. to 4:00 p.m. Present was A. Payne.

(33)

Correspondence Received:

- 4.1 Skookum Rendezvous RV Resort/S. Syth-Letter re: Concern re: Proposed Data Center
- 4.2 USDA FS/S. Lassiter-News Release re: Prescribed Burns to Begin on the Colville NF
- 4.3 B. Billingsley-2021 4th Quarter Caseload Report
- 4.4 C. VanValkenburg-2022 1st Quarter Caseload Report
- 4.5 WSU Extension/T. Lane, EdD.-Letter of Support re: Merkle Standard
- 4.6 DNR/R. Goss-Letter re: SEPA Lead Agency & Mitigated Determination of Nonsignificance (Muddy Basin Timber Sale)
- 4.7 Counseling Services (5 staff)-Letter of Support for Appointment of Kris Martin to Interim Director
- 4.8 POC Fair & Rodeo Association Board-4.5.2022 Agenda & 3.1.2022 Minutes
- 4.9 2nd Harvest-Letter re: Thank You for \$2,000 Gift for Mobile Market Distribution

(34)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 64,955.38
Arts, Tourism, & Recreation	\$ 54.50
Counseling Services	\$ 6,433.59
Fair	\$ 8,488.02
Road	\$ 1,300.65
Veterans Assistance	\$ 2,700.00
Timber Sales	\$ 1,455.09
Treasurer's O&M	\$ 384.00
Emergency 911 Communications	\$ 700.46
Solid Waste	\$ 9,022.34
IT Services	\$ 1,402.62
Sheriff's Trust	\$ 126.00
Sales/Excise Tax	<u>\$ 320.00</u>
TOTAL	\$ 97,342.65

Checks 202413 through 202470 totaling \$97,342.65, dated April 4, 2022.

(35)

Meeting adjourned at 4:18 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board