

May 23, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. Chair John Gentle was excused for the day. B. Smiley offered the invocation and led the flag salute.

(1)

Joining the meeting via Zoom was Bob Rumsey.

(2)

B. Smiley gave reports from the Parks Board meeting and the Katherine Maupin Memorial Ride. R. Rosencrantz reported on the Mental Health/Chemical Dependency Advisory Committee (MHCDAC) meeting. The Board discussed issues related to the conditions accompanying the special use permit for “Freedom Fest” at Bear Paw Camp, scheduled for July 1-3, and a proposed solution will be sought to allow the event to proceed as scheduled.

(3)

Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week’s Agenda, the Minutes of the Board’s May 16, 2022 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 5/20/22):	\$8,619.79
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(4)

Counseling Services Acting Administrator Kris Martin was present for an update. Present via Zoom was B. Rumsey. Topics included 7% Medicaid contract increase, prevention and recovery navigator programs, and annual trainings.

(5)

The Board recessed for lunch at 10:51 a.m.

(6)

The meeting resumed at 1:15 p.m. Present via Zoom was B. Rumsey.

(7)

Weed Control Education & Outreach Coordinator Mary Malone was present via Zoom for a forest legacy discussion. Also present via Zoom were District Manager of Pend Oreille Conservation District Alex Case-Cohen and B. Rumsey. The purpose and application process were discussed, and the Board will take action on a letter of support tomorrow.

(8)

Public Comment –Norm Smith and B. Rumsey were present via Zoom but did not provide comment.

(9)

Meeting continued to May 24.

May 24, 2022

The meeting resumed at 9:01 a.m. with R. Rosencrantz, B. Smiley, and C. Zieske present. J. Gentle was excused for the day.

(10)

Public Works Acting Director George Luft was present for an update. Also in attendance were Assistant Public Works Director Kyel Newberry, Road District Manager Kevin Thomas, Fleet Manager Brian Eglund, Forester Ryder Bricker, and Auditor Marianne Nichols, and present via Zoom were PW Office Manager/Risk Manager Linda Darcy, Receptionist/Administrative Assistant Tiffany Hansen, Engineering Technician/Contracting & Procurement Agent Mike Kirkwood, and Prosecuting Attorney Dolly Hunt.

a) Motion was made by B. Smiley to advertise and hire an ER&R mechanic at Step 1, \$22.93 per hour. Motion was seconded by R. Rosencrantz. B. Eglund mentioned that the position is being advertised internally within the shops before advertising outside. Motion carried unanimously.

b) Motion was made by B. Smiley to approve the Road Department's request to promote Reece Dobson to District 2 Foreman, Step 1, effective May 16, 2022, and to approve the Payroll Change Notice. Motion was seconded by R. Rosencrantz. G. Luft discussed the transition process. Motion carried unanimously.

Payroll Change Notice:

Public Works-Roads-

Reece Dobson, Road Maintenance Technician, Step 2, \$24.02/hr., to Foreman,
Step 1, \$26.27/hr., Effective 5/16/2022

c) B. Eglund presented the purchase agreement for the chip spreader. Motion was made by B. Smiley to approve the purchase of one used 2000 Geffs chip spreader, serial #BMSMCALD6DA0024 from Chelan County Public Works for the amount of \$21,660.00, including sales tax. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Purchase And Sale Agreement-2000 Geffs Chip Spreader-Chelan County
AGREEMENT NO. 2022-27, COMMISSIONERS' RECORDING

Transportation Technical Specialist Ryan Rogers joined the update in progress via Zoom.

d) G. Luft presented the request to advertise engineering services. Financial Manager Jill Shacklett joined the update in progress via Zoom. Motion was made by B. Smiley to approve the request to advertise the Request for Qualifications for Engineering Services related to the Routine Bridge Inspection Program for a five-year period. R. Rosencrantz tabled the motion. Discussion included the length of the contract and purpose of hiring outside services. B. Smiley amended the motion to approve the request to advertise the Request for Qualifications for Engineering Services related to the Routine Bridge Inspection Program for a three-year period. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

e) R. Rosencrantz presented a proposed ordinance regarding emergency funds for road repairs, snowplowing, ice removal and sanding of roads. The group discussed previous years' surplus in PW

budget, roads policies and maintenance, budgeting process, and condition and funding of county roads.

f) G. Luft discussed Mountain Meadow Dam, training opportunities and budget, and upcoming foreman's meeting.

g) Motion was made by B. Smiley to approve the employment agreement for the part-time Professional Engineer with Don Ramsey. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Employment Agreement Part-Time Professional Engineer-Pend Oreille County Public Works
Department-Don Ramsey
AGREEMENT NO. 2022-28, COMMISSIONERS' RECORDING

h) Motion was made by B. Smiley to approve the Payroll Change Notice for Don Ramsey. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Payroll Change Notice:
Public Works-Roads-
Don Ramsey, Professional Engineer, 1/5th Time, \$60.00/hr., Effective 5/25/2022

i) Motion was made by B. Smiley to approve the positions of Forester and Parks Director be combined, to take full advantage of the connection between the county park program and timber revenues, and to recognize the added value to the taxpayer with the timber revenue generated with increased oversight. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

j) Motion was made by B. Smiley to approve the updated job description and pay scale to reflect the additional duties and responsibilities of the Forester/Land Manager/Parks Director, with the additional pay increase of 6% of the current wage. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

k) Motion was made by B. Smiley to approve the Payroll Change Notice for Ryder Bricker. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Payroll Change Notice:
Public Works-
Ryder Bricker, Forester/Land Manager/Parks Director, \$74,117.96/yr., Effective
5/16/2022

l) Motion was made by B. Smiley to approve the resolution Designating Don Ramsey As The Pend Oreille County Engineer. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Designating Don Ramsey As The Pend Oreille County Engineer
RESOLUTION NO. 2022-62, COMMISSIONERS' RECORDING

m) Motion was made by B. Smiley to approve the resolution Establishing Signing Authority For Public Works Investment Funds. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Establishing Signing Authority For Public Works Investment Funds
RESOLUTION NO. 2022-63, COMMISSIONERS' RECORDING

(11)

The Board held a discussion on ARPA funds. Present were Treasurer Nicole Dice and M. Nichols, and via Zoom were 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, and J. Shacklett. The ARPA Committee reviewed the most recent county department requests. Joining the meeting in progress via Zoom was Civil Deputy Glennis Stott.

The ARPA Committee approved the following requests: replacement of E911 phone system, backup generator for Cusick substation, prosecution case management system/software, evidence building completion, and premium pay for Communication Division of Sheriff's Office. The Committee revised and approved the scoring rubric for non-governmental requests, and a new application will be developed for distribution.

(12)

Motion was made by R. Rosencrantz to approve sending the letter dated May 23, 2022 to Christina Garayalde, Sheriff's Office/Dispatch in recognition of 15 years of service to POC. Motion was seconded by B. Smiley. Motion carried unanimously.

(13)

Motion was made by B. Smiley to send a letter of support to Mr. John S. Wilson in support of his application for Forest Legacy easement. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(14)

Motion was made by B. Smiley to sign the One Washington Memorandum of Understanding Between Washington Municipalities. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

One Washington Memorandum of Understanding Between Washington Municipalities
AGREEMENT NO. 2022-29, COMMISSIONERS' RECORDING

(15)

The Board recessed for lunch at 11:48 a.m.

(16)

The meeting resumed at 1:15 p.m.

(17)

ITS Director Shane Flowers was present for an update. Present via Zoom were J. Boggs and S. West. An update was provided on public records requests and PRR software, GIS server, and GIS state conference. S. Flowers reported that ITS is still waiting on docks for laptops, have deployed several desktops, upgraded fingerprint scanner, and moved OnBase to new servers. An extensive discussion was held on security cameras.

Motion was made by B. Smiley to approve the ITS request to advertise Request for Proposals for security cameras, software, hardware, and storage in the Newport Miner on June 1 and 8, 2022, with proposals due by June 14, 1:00 p.m. Motion was seconded by R. Rosencrantz. Motion carried

unanimously. Also discussed was communications with elected officials regarding the status of security cameras.

(18)

The Board met in executive session pursuant to RCW 42.30.140(4)(b) for collective bargaining for 45 minutes, from 2:00 p.m. to 2:45 p.m. Present was Human Resources Manager Terra Sirevog and via Zoom was J. Shacklett.

(19)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 3:00 p.m. to 3:30 p.m. Present was T. Sirevog and via Zoom was D. Hunt. An additional 5 minutes was requested until 3:35 p.m. An additional 5 minutes was requested until 3:40 p.m.

(20)

R. Rosencrantz reported from the Newport City Council and Economic Development Council (EDC) meetings. B. Smiley gave an additional report from the Parks Board meeting. R. Rosencrantz gave an update from the Supervisor's Road Map Training, "Leave Laws/Reasonable Accommodation." C. Zieske reported that the county-sponsored 2nd Harvest Mobile Market held in Metaline had over 22 volunteers and provided food boxes to over 166 families.

(21)

Correspondence Received:

- 5.21 PO Conservation District-5.24.22 Agenda & 4.14.22 Minutes
- 5.22 TAC 5.25.22 Agenda & 3.23.22 Minutes
- 5.23 TEDD 5.25.22 Agenda & 3.23.22 Minutes
- 5.24 2nd Harvest-Letter of Appreciation

(22)

Correspondence Sent:

J. Wilson-Letter of Support for Forest Legacy Application
WSLCB-Special Occasion License, American Legion Calispel Post 217 #082846

(23)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 343,364.63
Counseling Services	\$ 76,502.51
Crime Victims Compensation	\$ 322.39
Fair	\$ 1,147.81
Park	\$ 2,347.59
Road	\$ 63,642.57
Veterans Assistance	\$ 90.88
Timber Sales	\$ 1,845.62
Emergency 911 Communications	\$ 30,431.98
Growth Management	\$ 5,491.06
Public Facilities	\$ 3,602.71

Mental Health Tax	\$ 440.85
Solid Waste	\$ 18,835.64
Risk Management	\$ 461.96
Equipment R&R	\$ 28,255.38
IT Services	\$ 36,320.08
Sheriff's Trust	\$ 585.00
Sales/Excise Tax	<u>\$ 0.01</u>
TOTAL	\$ 613,688.67

Checks 203402 through 203444 totaling \$79,155.94 and Electronic Funds Transfers 40355 through 403356 totaling \$488.15, dated May 23, 2022. Includes Jr. Taxing Districts.

Checks 203505 through 203533 totaling \$86,797.61 and Electronic Funds Transfers 40560 through 40568 totaling \$191,545.55, and Checks 203503 through 203504 totaling \$2,947.51, and Electronic Funds Transfers 40357 through 40559 totaling \$302,892.81, dated May 25, 2022. Includes Jr. Taxing Districts.

(24)
Meeting adjourned at 4:28 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board