

June 27, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. R. Rosencrantz offered the invocation and led the flag salute.

(1) B. Smiley gave a report from the Public Works/Kalispel Tribe meeting and Metaline Falls Bigfoot Festival. R. Rosencrantz reported from Tri-County Economic Development District, Pend Oreille Conservation District, Newport City Council, Local Emergency Planning Committee, and Mental Health Chemical Dependency Advisory Committee meetings. J. Gentle gave updates from Local Emergency Planning Committee, Metaline Falls Bigfoot Festival, Martin Hall, and Washington State Association of Counties (WSAC) Infrastructure Workgroup meetings.

(2) The Board held a ceremony for Veterans Stand Down Day. Present were Hospitality House Veterans Outreach Coordinator Brad Hanson, Penny Sabath, Newport City Administrator Abby Gribi. Joining the meeting in progress was Newport Miner News Editor Don Gronning.

Motion was made by R. Rosencrantz to approve the proclamation, declaring July 16, 2022, as Veterans Stand Down Day in Pend Oreille County. Motion was seconded by B. Smiley. Motion carried unanimously.

*Proclamation-Pend Oreille County's 4<sup>th</sup> Annual Stand Down Day – July 16, 2022*

(3) R. Rosencrantz reported on Newport Rodeo events.

(4) Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda for June 27, 2022 as prepared. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's June 20, 2022 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 6/24/22): \$5,942.47

Payroll Change Notice:

Auditor-

Stacey Hughes, Mail Clerk, Wage Scale Change, \$14.56/hr. to \$16.64/hr., Effective 6/16/2022

Treasurer's Office-

Theresa Schoener, Treasury Manager, Resignation, Effective 8/12/2022

Counseling Services-

Ericka Day, DCR-Daytime, Resignation, Effective 6/30/2022

Commissioners Office-

Christine Rahoun, Commissioners Programs/HR Asst/Civil Service, Resignation, Effective 7/15/2022

Request to Advertise and Hire: Designated Crisis Responder, Step 1-4 DOE

Request to Advertise/Test/and Hire: Commissioners Programs/HR Asst/Civil Service Chief Examiner

  
Chair

  
Vice Chair

  
Member

Shoreline Master Program Update-Interlocal Agreement With City of Newport  
*RESOLUTION NO. 2022-71, COMMISSIONERS' RECORDING*

Shoreline Master Program Update-Interlocal Agreement With Town Of Cusick  
*RESOLUTION NO. 2022-72, COMMISSIONERS' RECORDING*

Shoreline Master Program Update-Interlocal Agreement With Town Of Ione  
*RESOLUTION NO. 2022-73, COMMISSIONERS' RECORDING*

Shoreline Master Program Update-Interlocal Agreement With Town Of Metaline  
*RESOLUTION NO. 2022-74, COMMISSIONERS' RECORDING*

Shoreline Master Program Update-Interlocal Agreement With Town Of Metaline Falls  
*RESOLUTION NO. 2022-75, COMMISSIONERS' RECORDING*

Interagency Agreement IAA23831 Between Washington State Administrative Office of the Courts and Ferry/Stevens/Pend Oreille County Juvenile Court for Becca Programs and Services  
*AGREEMENT NO. 2022-30, COMMISSIONERS' RECORDING*

SECO County Basic Service Operating (BSO) Contract SFY2023-Washington State Military Department and State 911 Funds E23-026  
*AGREEMENT NO. 2022-31, COMMISSIONERS' RECORDING*

Approval of Annual Review of Pend Oreille County Bloodborne Pathogens Exposure Control Plan

Approval of Pend Oreille County Accident Prevention Program Addendum-Wildfire Smoke

(5) The Board met in executive session to conduct an interview pursuant to RCW 42.30.110(1)(g) for 45 minutes, from 11:00 a.m. to 11:45 a.m. Joining the session was Human Resources Manager Terra Sirevog from 11:04 a.m. to 11:08 a.m. Nicole Vangrimbergen joined at 11:09 a.m.

(6) J. Gentle was excused to participate in the WSAC Virtual Assembly, and the Board recessed for lunch at 11:48 a.m.

(7) The meeting resumed at 1:15 p.m.

(8) J. Gentle provided an update from the WSAC Virtual Assembly.

(9) Motion was made by B. Smiley to approve the MOU for Tiffany Hansen's out of class work pay. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Memorandum of Agreement Between Pend Oreille County and Teamsters Local Union 690 (Courthouse and Hall of Justice) re: Special Duty Pay for Tiffany Hansen  
*AGREEMENT NO. 2022-32, COMMISSIONERS' RECORDING*

(10) Financial Manager Jill Shacklett and T. Sirevog were present for a classification project update. Present were Assessor Jim McCroskey, Public Works Acting Director George Luft, ITS Director

Shane Flowers, Auditor Marianne Nichols, Treasurer Nicole Dice, Executive Administrative Assistant Dawn Taylor, and via Zoom were Permit Technician Vicki Koehler, Emergency Management Deputy Director JoAnn Boggs, Community Development Director Greg Snow, 911 Coordinator Steve West, County Clerk Tammie Ownbey, Prosecuting Attorney Dolly Hunt, District Court Administrator/Judicial Assistant Rachel Johnson, Weed Control Education & Outreach Coordinator Mary Malone, District Court Judge Robin McCroskey, and Teamsters Business Agent Taj Wilkerson.

(11) The Board met in executive session to conduct an interview pursuant to RCW 42.30.110(1)(g) for 45 minutes, from 2:30 p.m. to 3:15 p.m. Jennifer Stout joined the meeting at 2:34 p.m. and left at 3:12 p.m.

(12) D. Hunt was present via Zoom for a legal update. Discussed were upcoming contracts and staffing.

(13) Pend Oreille Valley CASA Program Manager Johnna Konkright was present for an update. Topics included programs, grants, and budget.

(14) Public Comment –B. Rumsey was present but did not provide comment.

(15) T. Sirevog was present for a staffing update.

(16) Meeting continued to June 28.

June 28, 2022

The meeting resumed at 9:00 a.m. with J. Gentle, R. Rosencrantz, B. Smiley, and C. Zieske present.

(17) G. Luft was present for a Public Works update. Also in attendance were Road District Manager Kevin Thomas, Fleet Manager Brian Eglund, Fleet Accountant Teresa Deal, and Forester Ryder Bricker, and present via Zoom was Office Manager/Risk Manager Linda Darcy.

R. Bricker described carbon credits and a Rocky Mountain Elk Foundation grant.

Motion was made by B. Smiley to approve the Local Agency Agreement and Project Prospectus for North County Guardrail Installation and allow the Chair to sign. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

*WSDOT Local Agency Agreement-North County Guardrail Installation  
AGREEMENT NO. 2022-35, COMMISSIONERS' RECORDING*

G. Luft provided a first touch on fog seal with crack sealing and pre-level, and B. Eglund requested a stacker belt for the sand stockpile. G. Luft mentioned the Ione and Usk Bridges Bundled Bridge Rehabilitation kick-off meeting and a HVAC Force Majeure, delaying the delivery date. K. Thomas gave an update on a company's oil spill at Skookum Creek Road.

(18) Counseling Services Acting Administrator Kris Martin was present for an update. Discussed were new hires and staffing, and an upcoming active shooter training.

(19) Motion was made by B. Smiley to approve the 227 S. Garden HVAC-2022 Force Majeure provision from Pro Mechanical Services and allow the Chair to sign. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(20) Motion was made by R. Rosencrantz to approve the Addendum To The Agreement Funding The Pend Oreille Valley Casa Program Pursuant To The Existing Contract Between The Kalispel Tribe Casa Program And Pend Oreille County. Motion was seconded by B. Smiley. Motion carried unanimously.

Addendum To The Agreement Funding The Pend Oreille Valley Casa Program Pursuant To  
The Existing Contract Between The Kalispel Tribe Casa Program And Pend Oreille County  
*AGREEMENT NO. 2022-33, COMMISSIONERS' RECORDING*

(21) Motion was made by B. Smiley to continue both the Data & Finance Specialist and Education & Outreach Specialist at full time status until July 31, 2022. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(22) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 10:30 a.m. to 11:00 a.m. An additional 15 minutes was requested until 11:15 a.m. C. Zieske joined the meeting at 11:01 a.m.

(23) 4-H Youth Development/Master Gardeners Volunteer Coordinator Beverly Sarles was present via Zoom for an update. Present via Zoom was Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell. An update was provided on 4-H, Master Gardeners, community garden, and SNAP-Ed program.

(24) Newport School District Special Programs Administrative Assistant Keri Leslie was present for a McKinney-Vento update. Also present was J. Shacklett.

(25) Motion was made by R. Rosencrantz to approve the Payroll Change Notices for Dyana James, who will continue full time status from July 1 to July 31, 2022 and Mary Malone, to continue full time status from July 1 to July 31, 2022. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:

Noxious Weed-

Dyana James, Data & Finance Specialist, Full-Time, *Continue Full-Time Status*  
7/1/2022-7/31/2022, Effective 7/1/2022

Mary Malone, Education & Outreach Specialist, Full-Time, *Continue Full-Time*  
*Status 7/1/2022-7/31/2022, Effective 7/1/2022*

(26) Motion was made by R. Rosencrantz to authorize the Chair to sign the FY22-23 9-1-1 Contract E22-307 with the Washington State Military Department. Motion was seconded by B. Smiley. Motion carried unanimously.

SECO County Equipment Contract SFY 2022/23-Washington State Military Department and  
State 911 Funds E22-307

*AGREEMENT NO. 2022-34, COMMISSIONERS' RECORDING*

(27) The Board recessed for lunch at 11:59 a.m.

(28) The meeting resumed at 1:00 p.m.

(29) M. Nichols and J. Shacklett were present to discuss staffing. Commissioner Programs/HR Assistant Christine Rahoun joined the meeting in progress.

(30) The Board held a Public Works Road Summit. Present were G. Luft, Engineering Technician/ Contracting & Procurement Agent Mike Kirkwood, and K. Thomas. Discussed were county roads and snowplowing.

(31) The Board left their meeting room at 2:15 p.m. to make a site visit to Overlook Drive to evaluate pavement conditions.

(32) The Board resumed the Public Works Road Summit in their meeting room at 3:30 p.m. Present were G. Luft and K. Thomas. Discussed were subdivision roads and prioritizing road maintenance.

(33) Correspondence Received:

- 6.13 TEDD/RTPO-6.22.22 Agenda & 5.25.22 Minutes
- 6.14 Martin Hall-6.23.22 Agenda & 5.26.22 Minutes
- 6.15 USDA-FS-Letter re: Chewelah A to Z Stewardship Project
- 6.16 WSLCB-Letter re: Change of Location Application

(34) Correspondence Sent:

*Proclamation-Pend Oreille County's 4<sup>th</sup> Annual Stand Down Day – July 16, 2022*

(35) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

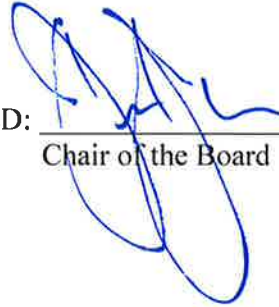
	<u>Salary and Claim</u>
Current Expense	\$ 392,289.06
Counseling Services	\$ 71,946.47
Crime Victims Compensation	\$ 323.07
Fair	\$ 436.00
Park	\$ 3,422.92
Road	\$ 148,338.81
Timber Sales	\$ 2,144.37
Emergency 911 Communications	\$ 10,752.06
Public Facilities	\$ 3,603.80
American Rescue Plan Act	\$ 3,098.38
Mental Health Tax	\$ 348.67
Capital Projects	\$ 97,317.72
Solid Waste	\$ 19,500.95
Risk Management	\$ 2,180.87
Equipment R&R	\$ 65,738.25
IT Services	\$ 22,035.76
Sheriff's Trust	\$ 207.00
TOTAL	<u>\$ 843,684.16</u>

Checks 204053 through 204080 totaling \$88,733.76 and Electronic Funds Transfers 41063 through 41072 totaling \$196,354.57, and Checks 204051 through 204052 totaling \$3,077.53, and Electronic Funds Transfers 40856 through 41062 totaling \$316,846.86, dated June 24, 2022. Includes Jr. Taxing Districts.

Checks 204081 through 204308 totaling \$291,403.23 and Electronic Funds Transfer 41073 totaling \$446.18, dated June 27, 2022.

(36) Meeting adjourned at 4:38 p.m.

APPROVED:



Chair of the Board

ATTEST:

  
Clerk of the Board  
Chair  
Vice Chair  
Member