

July 11, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

(1) Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's July 5, 2022 meeting and the following items:

Investment Earnings (through June 30):           \$17,042.36

Payroll Change Notice:

Public Works-Roads-

Adan Pereyda, Road Maintenance Tech, Full-time, \$22.68/hr., Effective 7/5/2022

Counseling Services-

Kris Martin, Sr. Business Office Manager, Step 5, \$5,645.68/mo., Effective 7/16/2022 (*Returning to Position from Acting Administrator*)

Ashley Bergeron, RNP Program Manager, Step 1, \$4,499.66/mo., Effective 7/18/2022

Amanda Mazzi-Heim, RNP Case Manager, Step 1, \$3,426.38/mo., Effective 8/1/2022

Marion Poff, RNP Outreach Navigator, Step 2, \$3,372.74/mo., Effective 7/18/2022

(2) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 45 minutes, from 10:00 a.m. to 10:45 a.m. An additional 2 minutes was requested until 10:47 a.m.

(3) Auditor Marianne Nichols and Elections Manager Liz Krizenesky were present for an elections informational update. A flowchart, Washington State Secretary of State's "Vote by Mail in Washington State," was explained, as well as a thorough review of POC election processes.

(4) J. Gentle was excused to participate in the virtual Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 12:00 p.m.

(5) The meeting resumed at 1:15 p.m.

(6) J. Gentle provided an update from the WSAC Virtual Assembly and Infrastructure Workgroup meetings. R. Rosencrantz gave a report from Pend Oreille Health Coalition meeting.

(7) Bid Opening-2022-2024 Fuel Bids. Present was Public Works Acting Director George Luft and via Zoom was Bob Rumsey. The hearing was opened, and the notice was read. A bid was received from CityServiceValcon of Oldtown, ID which included a Supplier's Margin of .0800/Gal. for an annual total of:

Newport Shop Delivery 87 Octane Unleaded Gasoline, Annual Estimate Gal/yr. 31,000: \$2,480.00;

Newport Delivery No. 2 Clear Diesel Fuel, Annual Estimate Gal/yr. 46,000: \$3,680.00;

Usk Delivery 87 Octane Unleaded Gasoline, Annual Estimate Gal/yr. 19,000: \$1,520.00;

Usk Delivery No. 2 Clear Diesel Fuel, Annual Estimate Gal/yr. 42,000 : \$3,360.00;

Ione Delivery 87 Octane Unleaded Gasoline, Annual Estimate Gal/yr. 21,000: \$1,680.00; and Ione Delivery No. 2 Clear Diesel Fuel, Annual Estimate Gal/yr. 38,000 : \$3,040.00. The Total Annual Supplier's Margin is \$15,760.00.

G. Luft requested permission to review the bids with Fleet Manager Brian Egland for clarification and present the award recommendation next week during the Public Works update. No comments were received. The hearing was closed.

(8) M. Nichols was present to give a preliminary report on POC's All-Staff Training scheduled for October 10.

(9) Commissioner Programs/HR Assistant Christine Rahoun was present for a HR update. Discussed was staffing.

(10) The Board discussed special use permits and noise ordinance. A proposed resolution was discussed.

(11) Motion was made by R. Rosencrantz to approve the late payment of the Cerium bill, dated May 21, 2021, for \$23,804.03, for POC's Cisco Smartnet renewal for support. Motion was seconded by B. Smiley. Motion carried unanimously.

(12) Motion was made by B. Smiley to approve payment of CloudPWR bill for \$10,549.22, for Box filesharing and Public Records Request software. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(13) Treasurer Nicole Dice was present for a marijuana excise tax and revenue discussion. Also present was Sheriff Glenn Blakeslee.

(14) Motion was made by B. Smiley to approve the revised copy of the POC COVID-19 Policy, extending the date of paid COVID leave until December 31, 2022. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(15) Motion was made by R. Rosencrantz to approve the Employment Agreement-Pend Oreille County Counseling Services Director with Nicole Vangrimbergen, at a rate of \$92,000.00/year. Motion was seconded by B. Smiley. Motion carried unanimously.

Employment Agreement-Pend Oreille County Counseling Services Director–Nicole Vangrimbergen  
*AGREEMENT NO. 2022-37, COMMISSIONERS' RECORDING*

(16) Motion was made by R. Rosencrantz to approve the Payroll Change Notice for Nicole Vangrimbergen. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:  
Counseling Services-

Nicole Vangrimbergen, Behavioral Health Criminal Justice Program Administrator,  
\$4,499.98/mo. to Counseling Services Director, \$92,000.00/yr., Effective 7/16/2022

(17) Public Comment –Jason M. and B. Rumsey were present for comment, and Jason M. (Bear Paw Camp CUP and Noise Ordinance) provided comment.

(18) Meeting continued to July 12.

July 12, 2022 – Metaline Town Hall

The meeting resumed at 9:00 a.m. with J. Gentle, R. Rosencrantz, B. Smiley, and C. Zieske present.

(19) Public Comment –Metaline Town Clerk Kelly Flanagan and Maintenance/Water Operator/Sewer Operator DeLane Cates were present and provided comment (Metaline update).

(20) G. Luft was present for a Public Works update. Also in attendance were Assistant Public Works Director Kyel Newberry, Road District Manager Kevin Thomas, District 3 Foreman Paul Miller, Forester Ryder Bricker, and via Zoom was Fleet Accountant/Risk Manager Teresa Deal.

Topics included stacker belt for sand operations, Lehigh Hill Road culvert, overlay and pre-level completion, and budget review. R. Bricker provided information on registering Pend Oreille County with Washington Farm and Forestry, and the Board was in full support. He gave a preliminary proposal of purchasing land from Stimson Lumber. P. Miller reported of overlay work on Boundary Road and hot mix on Lehigh, as well as upcoming ditching work. The group discussed water damage, springs, and culverts. A report was provided on staffing and Cedar Creek washout.

(21) Assessor Jim McCroskey was present for a property tax workshop.

(22) Motion was made by B. Smiley to approve the wage scale, job description, and hiring of the Engineering Department Manager for Public Works at Step 3, \$8,250/month. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(23) B. Smiley was excused to conduct interviews at the Commissioners' Office, and the Board recessed for lunch at 11:46 a.m.

(24) The meeting resumed at 1:15 p.m.

(25) Community Development Director Greg Snow was present for a conditional use permit process workshop. Comment was received from those joining via Zoom, Norm Smith and Phyllis Jean Kardos. Also present via Zoom, but not providing comment was Selkirk Sun Owner Sonya Scauftaire.

(26) A discussion was held on Metaline developmental regulations. Present were G. Snow, Mayor Pete Daggett, Council Member Mike Flanagan, Department of Commerce Senior Planner Jen Dial, SCJ Alliance Senior Planner Rachel Granrath, AICP, Land Use Attorney Karl Granrath, Rachel, D. Cates, and K. Flanagan.

(27) G. Blakeslee was present for a Sheriff's update. Topics included body-worn cameras and policy, succession planning, staff training, Counseling Services provided at jail, county vehicles, and noise ordinance/recent Tannerite explosions.

(28) B. Smiley rejoined the meeting, via Zoom, at 3:21 p.m.

  
Chair

  
Vice Chair

  
Member

(29) Motion was made by B. Smiley to approve the hiring of Kalyn Frankson as Human Resources Manager, at up to Step 3 pending reference checks and successful pre-employment requirements, with an effective date to be determined. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(30) Motion was made by R. Rosencrantz to approve the resolution, In the Matter of Continuing Relationships with the Washington Counties Risk Pool and the Related Appointments and Designations of/for Each Member County and allow for the stamped signature for B. Smiley. Motion was seconded by B. Smiley. Motion carried unanimously.

In the Matter of Continuing Relationships with the Washington Counties Risk Pool and the Related Appointments and Designations of/for Each Member County  
*RESOLUTION NO. 2022-77, COMMISSIONERS' RECORDING*

(31) Investment Earnings (year-to-date estimate, as of 7/8/22):                   \$17,042.36

(32) Correspondence Received:

- 7.3 Responsible Growth\*NE Washington-Email Invitation & Flyer for Nature as Healer Presentation
- 7.4 WSLCB-Notice of Cannabis License Application
- 7.5 Teamsters Local Union 690/V. Holstrom- Notice to open bargaining for Counseling Services
- 7.6 Teamsters Local Union 690/V. Holstrom- Notice to open bargaining for Courthouse and Hall of Justice
- 7.7 Teamsters Local Union 690/V. Holstrom- Notice to open bargaining for Sheriff's
- 7.8 Teamsters Local Union 690/V. Holstrom- Notice to open bargaining for EMS 911/Operators

(33) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:


	<u>Salary and Claim</u>
Current Expense	\$ 399,948.78
Counseling Services	\$ 98,420.92
Crime Victims Compensation	\$ 331.31
Fair	\$ 51,995.59
Law Library	\$ 880.99
Park	\$ 2,906.78
Road	\$ 92,702.21
Timber Sales	\$ 2,201.78
Emergency 911 Communications	\$ 6,692.89
Public Facilities	\$ 3,997.71
Mental Health Tax	\$ 558.31
Solid Waste	\$ 18,912.06
Risk Management	\$ 461.43
Equipment R&R	\$ 64,299.73
IT Services	<u>\$ 33,496.02</u>
TOTAL	<u>\$ 777,806.51</u>

Checks 204454 through 204500 totaling \$94,486.99 and Electronic Funds Transfers 41351 through 41360 totaling \$238,235.25, and Checks 204447 through 204453 totaling \$7,531.35, and Electronic

Funds Transfers 41141 through 41350 totaling \$324,902.66, and Checks 204425 through 204446 totaling \$7,214.54, and Electronic Funds Transfers 41076 through 41140 totaling \$56,337.00, dated July 8, 2022. Includes Jr. Taxing Districts.

Checks 204501 through 204569 totaling \$193,819.50 and Electronic Funds Transfers 41361 through 41362 totaling \$4,078.39, dated July 11, 2022.

(34) Meeting adjourned at 3:36 p.m.

APPROVED:   
Chair of the Board

ATTEST: Crystal Zieske  
Clerk of the Board