

July 18, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and led the flag salute.

(1) R. Rosencrantz gave updates from Metaline Falls Town Council, Veterans Stand Down, and Newport Rodeo. B. Smiley provided a report from Metaline Town Council. J. Gentle reported from Northeast Washington Counties and Weed Board meetings.

(2) Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Topics discussed included opioid legislation and Municipal Research and Services Center resources.

(3) PUD General Manager Colin Willenbrock was present for an update. Some topics discussed were arrearages, broadband, fiber, project updates, Neighbors in Need program, early learning center grant, fish ladder, and FERC licensing.

(4) The Board recessed for lunch at 12:10 p.m.

(5) The meeting resumed at 1:15 p.m.

(6) Washington State Attorney General's Office of Military & Veteran Legal Assistance (OMVLA) Ben Austin was present via Zoom for an update. Also present were Auditor Marianne Nichols, Veterans Assistance Advisory Board Local Chapter President Dean Welter and Vice President Ed Zupich. A presentation was provided on the M.E.D.A.L. Program (Military Engagement and Directed Advocacy by Lawyers), and the group discussed veterans programs in the county.

(7) The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes from 2:30 p.m. to 3:30 p.m. Present were D. Hunt, Public Works Acting Director George Luft, and Attorneys Nathan Smith and Brian Kistler.

(8) Colville National Forest District Ranger Carin Vadala was present for a Forest Service update. Present via Zoom were 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, and Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell. Updates were provided on the Little Tacoma sale, UTV access, Trail Environmental Assessment, Stimson Lumber land exchange, Batey-Bould reroute, and upcoming Air Force Survival School site visit.

(9) Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda, with the exception of the Advertise & Hire for Treasurer's Office and the RCO Grant Agreement (Weed Control). Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's July 11, 2022 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 7/15/22): \$28,136.79

Payroll Change Notice:

Public Works-

Tiffany Hansen, Receptionist/Admin. Assistant, Step 3, \$3,324.88/mo., to Public Works Cost Accountant, Step 1, \$4,470.14/mo., Effective 7/18/2022

Auditor-

Linda Blore, Deputy Auditor, Step 5, \$5,004.20/mo. to Recording Supervisor, Step 5, \$4,008.64/mo., (*Returning to normal duties with the return of the Auditor full-time*), Effective 7/1/2022

Sheriff-Corrections-

Fred Johnson, Step 3, \$5,191.23/mo., Effective 8/1/2022

Jaylan King, Step 4, \$5,239.68/mo., and Longevity, \$25.00/mo., Effective 8/1/2022

Noxious Weed-

Mary Malone, Education & Outreach Specialist, Full-Time Extended (*Continue full-time status 7/1/2022-6/30/2023 upon signing of the 5th Addendum to GIA No. 2018-70 with Conservation District*), Effective 7/1/2022

Dyana James, Data & Finance Specialist, Full-Time Extended (*Continue full-time status 7/1/2022-12/31/2022 upon signing of the 5th Addendum to GIA No. 2018-70 with Conservation District*), Effective 7/1/2022

In The Matter Of Executing A Fifth Amendment To The Intergovernmental Cooperation Agreement (A-2018-70) Between Pend Oreille County And The Pend Oreille Conservation District

RESOLUTION NO. 2022-78, COMMISSIONERS' RECORDING

Approval of YE2021 Inventory Report

Approval of Job Description-Election & Financial Deputy

Request to Hire: Stacey Hughes, 4/5th Time Permanent Employee, Election & Financial Deputy

Reschedule and advertise for Sealed Quotes to provide 300 tons of winter road salt from the previously scheduled quote opening of July 26, 2022 to August 2, 2022 at 10:30 AM

(10) Public Comment –No members of the public were present for comment.

(11) Motion was made by R. Rosencrantz to send a letter, dated July 18, 2022, to Jason McQuinn of Bear Paw Camp re: Exemption from County Noise Ordinance for the Summer of 2023. Motion was seconded by B. Smiley. Motion carried unanimously.

(12) Motion was made by B. Smiley to approve the RFP–Treatment Sales Tax and set the proposal opening for August 8, 2022 at 1:30pm. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(13) Motion was made by R. Rosencrantz to implement a temporary stipend of \$25.00/day for clinical staff providing daytime coverage of crisis triage services, due to staffing shortages, effective July 1, 2022. Motion was seconded by B. Smiley. Motion carried unanimously.

(14) Meeting continued to July 19.

July 19, 2022

J. Gentle convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were R. Rosencrantz, B. Smiley, C. Zieske, Assessor Jim McCroskey, Weed Control Coordinator Sharon Sorby, Education & Outreach Coordinator Mary Malone, Counseling Services Director Nicole Vangrimbergen, Financial Manager Jill Shacklett, M. Nichols, and present via Zoom were ITS Director Shane Flowers, Desktop Support Specialist Tech I Anthony Manez, Application Support Specialist Garrett Carlson, District Court Judge Robin McCroskey, J. Boggs, S. West, and D. Hunt. A roundtable discussion was held.

(15) Motion was made by B. Smiley to sign the Grant Agreement No. 2-1380 with the Washington State Recreation and Conservation Office (RCO) for additional funding for the Pend Oreille River flowering rush project. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

In The Matter Of Executing A Grant Agreement Between Pend Oreille County And The Washington State Recreation And Conservation Office
RESOLUTION NO. 2022-79, COMMISSIONERS' RECORDING

(16) R. Rosencrantz gave a report from the Newport City Council meeting.

(17) B. Smiley presented invoices for payment from the Hotel/Motel Tax from PORTA for \$18,400.00. The Board reviewed the invoices.

(18) Assistant Public Works Director Kyel Newberry was present for an update. Also in attendance were Road District Manager Kevin Thomas, Fleet Manager Brian Eglund, Facilities Maintenance Supervisor Ben Eggleston, Forester Ryder Bricker, and present via Zoom was Fleet Accountant Teresa Deal.

Motion was made by R. Rosencrantz to approve the award and sign the agreement for the 2022-2024 fuel contract to City Service Valcon. Motion was seconded by B. Smiley. Motion carried unanimously.

Pend Oreille County 2022 Unleaded Gasoline & No.2 Clear Diesel Fuel Service Agreement-
City Service Valcon
AGREEMENT NO. 2022-38, COMMISSIONERS' RECORDING

B. Eglund provided a first touch on mechanics pay and requested an increase. The Board was in support of a proposal being brought forward. B. Eglund showed photos of a stacker belt and repaired chip spreader, then left the update. B. Eggleston provided updates on Master Gardener fencing, signage for prohibition of open carry at the Courthouse, and watering of county lawns. B. Eggleston left the meeting. R. Bricker gave a report on Sweet Creek quotes, pre-commercial thinning quotes, and a private parcel currently for sale, then left the update.

K. Newberry reported on Mountain Meadow Dam. K. Thomas requested to attend the Western Snow and Ice Conference, then reported that Transportation Improvement Board roads will not be chip sealed. K. Newberry said that bridge inspections have been scheduled this week and Boundary Road will be chip sealed.

(19) J. Shacklett joined the meeting to discuss the mechanics position and pay scale.

(20) The Board recessed for lunch at 12:20 p.m.

(21) The meeting resumed at 1:10 p.m.

(22) Treasurer Nicole Dice was present, at the Board's request, to discuss staffing and a request to advertise and hire.

(23) OnBase Administrator Nardos Scott was present via Zoom for an update. Also present was County Clerk Tammie Ownbey and via Zoom was S. Flowers. An update was provided on other partnering counties, OnBase program, and progress.

(24) Motion was made by B. Smiley to advertise and hire a Deputy I Accountant in the Treasurer's Office, at Step 1 to 4, DOE. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(25) Motion was made by R. Rosencrantz to approve the Board of Equalization's request to extend session, by signing the Notice of Approval to Hear Property Tax Appeals. Motion was seconded by B. Smiley. Motion carried unanimously.

(26) The Board left their meeting room at 1:48 p.m. and made a site visit to the county-owned parcel at 5356 Northshore Diamond Lake Road. Present were R. Bricker and Parks Board members: Karen Skoog, Taylor Johnson, and Jana Mueller. Discussed were the damaged dock, signage, and possible improvements. Public input will be solicited.

(27) B. Smiley readdressed the invoices for payment from the Hotel/Motel Tax for PORTA. Motion was made by R. Rosencrantz to approve the Hotel/Motel Tax invoices from PORTA for \$18,400.00. Motion was seconded by J. Gentle. Motion carried unanimously.

(28) Correspondence Received:

- 7.9 NETCHD-7.20.22 Agenda & 5.4.22 Minutes
- 7.10 Diversified Diver Specialties, LLC-Letter re: Proposals for Noxious Weed Removal
- 7.11 International Selkirk Loop-Membership Renewal
- 7.12 POC Park & Recreation Board-7.20.2022 Agenda & 6.15.22 Minutes
- 7.13 POC EDC-6.20.2022 Agenda & 5.18.22 Minutes

(29) Correspondence Sent:

J. McQuinn/Bear Paw Camp-Letter re: Exemption from County Noise Ordinance for the Summer of 2023

(30) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 61,008.16
Counseling Services	\$ 4,905.31
Fair	\$ 1,320.01
Park	\$ 1,336.90
Road	\$ 65,746.14
Emergency 911 Communications	\$ 10,743.68
Low Income Housing/2060	\$ 1,100.22

Homeless Program/2163	\$ 1,911.41
American Rescue Plan Act	\$ 2,721.73
Solid Waste	\$ 62,829.04
Equipment R&R	\$ 21,501.12
IT Services	\$ 53,395.58
Sheriff's Trust	\$ 171.00
Sales/Excise Tax	\$ 2,901.27
TOTAL	\$ 291,591.57

Checks 204589 through 204684 totaling \$286,124.18 and Electronic Funds Transfer 41365 totaling \$5,192.39, and Checks 204802 totaling \$275.00, dated July 18, 2022.

(31) Meeting adjourned at 3:24 p.m.

APPROVED: _____

Chair of the Board

ATTEST: _____

Crystal Zieske
Clerk of the Board