

July 25, 2022

There was no Commissioner meeting.

July 26, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, and Clerk of the Board Crystal Zieske. Commissioner Brian Smiley joined the meeting via Zoom. R. Rosencrantz offered the invocation and led the flag salute.

(1) R. Rosencrantz gave a report from Northeast Tri County Health District and Parks Board meetings and the Commissioners' site visit to Diamond Lake. J. Gentle reported from Economic Development Council meeting.

(2) Public Works Acting Director George Luft was present for an update. Also in attendance were Assistant Public Works Director Kyel Newberry, Road District Manager Kevin Thomas, Fleet Manager Brian Egland, Facilities Maintenance Supervisor Ben Eggleston, Financial Manager Jill Shacklett, and present via Zoom were Solid Waste Coordinator Amanda Griesemer, Cost Accountant Tiffany Hansen, and Fleet Accountant/Risk Manager Teresa Deal.

Discussion was held on mechanics and pay, with a request made to move Mechanic Justin Dunagan on the salary structure from Step 2 to Step 3. The mechanics salary structure is being reconsidered and the union will be consulted, so the request was tabled. A discussion was held on District 2 Foreman pay.

Motion was made by R. Rosencrantz to award the 2022 On Call Surveying Services contract to both firms submitting statements of qualifications, TD&H Engineering and Horrock's Engineering, and grant permission for Public Works to enter into negotiations with them to develop scopes of service and cost. Motion was seconded by B. Smiley. Motion carried unanimously.

B. Eggleston presented the proposed prohibition of open carry signs, then left the update. G. Luft announced that Eric Roth has accepted the Engineering Department Manager position. He mentioned that the chip spreader and distributor are down for repairs and said the sand production is going well. K. Thomas has requested union approval to do training and operate equipment. A. Griesemer gave an update on solid waste. G. Luft provided updates on Smackout Pass Bridge Project, Ione and Usk Bridges Bundled Rehabilitation design, and pre-level on Scotia Road and Willms Road.

(3) 4-H Youth Development/Master Gardeners Volunteer Coordinator Beverly Sarles was present via Zoom for an update. Topics included Master Gardeners, Snap-Ed, POC Library Community Garden, 4-H, and an update on Associate Professor and County Extension Director Mike Jensen's Community Mitigation Assistance Team national assignment and upcoming Fire-Rescue International conference.

(4) Bid Opening-2022 Winter Maintenance Sand. Present were K. Thomas and via Zoom was mhaneke. The hearing was opened, and the notice was read. Bids were received from JMAC Resources of Post Falls, ID for \$4.25/cubic yard for a total of \$9,154.50; Ken Maupin Logging Construction of Ione, WA for \$11.17/cubic yard for a total of \$24,060.18; Wm Winkler Co. of


Chair


Vice Chair


Member

Newman Lake, WA for \$6.00/cubic yard for a total of \$12,924.00; and Dan Dawson Construction, Inc. of Ione, WA for \$8.45/cubic yard for a total of \$18,201.30.

No comments were received. K. Thomas requested permission to review the bids and present the award recommendation next week during the Public Works update. The hearing was closed.

(5) J. Shacklett was present to discuss the classification project and salaries.

(6) The Board recessed for lunch at 12:20 p.m., and B. Smiley was excused for the remainder of the day.

(7) The meeting resumed at 1:30 p.m.

(8) ITS Director Shane Flowers was present for an update. Topics discussed were public records requests, GIS server upgrade, ESRI training, security cameras, computer deployments, electronic timesheets, new 911 phone system, and new firewalls.

(9) Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's July 18, 2022 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 7/22/22): \$28,136.79

Payroll Change Notice:

Human Resources-

Kaylyn (Kay) Frankson, Human Resources Manager, Full-Time, Step 3,
\$5,020.99/mo., Effective 8/16/2022

Spokane County Contract Amendment 22ASO2625(1)-Spokane County Regional Behavioral Health (SCRBH) (*Amending R-2022-11*)
RESOLUTION NO. 2022-80, COMMISSIONERS' RECORDING

Establishing Signing Authority For Counseling Services Investment Funds
RESOLUTION NO. 2022-81, COMMISSIONERS' RECORDING

Washington State Department of Commerce Grant Agreement with POC Prosecuting Attorney through Office of Crime Victims Advocacy Community Services and Housing Division for SFY 2023 Victim/Witness Assistance Grant
CONTRACT NO. 2022-07, COMMISSIONERS' RECORDING

Designation of Kelly Alliger as Counseling Services Compliance Coordinator, effective 7/16/2022

Department of Health Administrator Change Notification Form-Behavioral Health Agency Service Provider

(10) The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes from 2:30 p.m. to 3:00 p.m. Present via Zoom was Prosecuting Attorney Dolly Hunt.

(11) D. Hunt was present via Zoom for a legal update. Topics included contracts, noise ordinance, and staffing.

(12) The Board recessed from 3:19 p.m. to 3:24 p.m.

(13) Public Comment –Robert Hill phoned in and provided comment (Legislation).

(14) Motion was made by R. Rosencrantz to approve the Payroll Change Notices for Alicia Pereyda and Kelly Alliger. Motion was seconded by J. Gentle. Motion carried unanimously.

Payroll Change Notice:

Commissioners/HR-

Alicia Pereyda, Commissioner Programs/HR Asst/Civil Service Chief Examiner & Clerk, Step 3, \$3,865.37/mo., Effective 8/1/2022

Department-

Kelly Alliger, Business Administrative Assistant II, Step 3, \$3,697.32/mo., to Acting Compliance Coordinator, Step 5, \$4,061.37/mo., Effective 7/16/2022

(15) Public Comment –Bob Eugene was present and provided comment via Zoom (Inquiring about ITS update).

(16) Correspondence Received:

7.14 TEDD/RTPO-7.27.22 Agenda & 6.22.22 Minutes

7.15 POC Voluntary Stewardship Program-7.26.22 Agenda & 3.2.22 Minutes

7.16 B. Bardwell-Letter of Interest & Informational Statement re: Library Board

(17) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$381,259.12
Arts, Tourism, & Recreation	\$ 18,400.00
Counseling Services	\$101,863.29
Crime Victims Compensation	\$ 322.21
Fair	\$ 1,109.03
Park	\$ 3,539.62
Road	\$108,213.36
Veterans Assistance	\$ 400.00
Timber Sales	\$ 1,933.89
Treasurer's O&M	\$ 3,274.08
Emergency 911 Communications	\$ 6,378.55
Homeless Program/2163	\$ 4,038.05
Public Facilities	\$ 3,602.72
Mental Health Tax	\$ 731.07
American Rescue Plan Act	\$ 3,470.00
Solid Waste	\$ 24,074.28
Equipment R&R	\$ 17,346.58
IT Services	\$ 22,127.35
Sales/Excise Tax	\$ 39.11

TOTAL

\$702,122.31

Checks 204803 through 204809 totaling \$6,933.91 and Electronic Funds Transfers 41368 through 41576 totaling \$315,092.37, and Checks 204810 through 204837 totaling \$86,109.46, and Electronic Funds Transfers 41577 through 41584 totaling \$198,696.04, and Checks 204838 through 204903 totaling \$147,946.89, and Electronic Funds Transfers 41585 through 41586 totaling \$508.64, dated July 25, 2022. Includes Jr. Taxing Districts.

(18) Meeting adjourned at 4:32 p.m.

APPROVED:




Chair of the Board

ATTEST:



Clerk of the Board



Chair



Vice Chair



Member