

August 22, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. R. Rosencrantz offered the invocation and led the flag salute.

(1) Facilities Maintenance Supervisor Ben Eggleston was present to discuss space planning for offices.

(2) B. Smiley provided reports from the Kalispel Tribe/Public Works and Parks Board meetings and POC Fair. R. Rosencrantz gave updates from Mental Health Chemical Dependency Advisory Committee and POC Fair.

(3) The Board met in closed session pursuant to RCW 42.30.140(4)(b) for collective bargaining for 15 minutes, from 10:30 a.m. to 10:45 a.m. Present were Human Resources Manager Kay Frankson and Financial Manager Jill Shacklett.

(4) R. Rosencrantz provided a report from PO Conservation District. J. Gentle reported from the POC Fair.

(5) Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's August 15, 2022 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 8/19/22): \$49,141.22

Payroll Change Notice:

Commissioners-

Stacy Carter, Grant Writer, Full-Time, Step 2, \$4,737.37/mo., Effective 8/22/2022

Public Works-Roads-

Ryan Seaney, Seasonal Summer Road Tech, Resignation, Effective 9/1/2022 (*End of temporary summer work*)

Adan Pereyda, Paid Admin Leave, Effective 8/11/2022

Weed Control-

Sharon Sorby, Paid Admin Leave, Effective 8/11/2022

Loretta Nichols, Weed Specialist III, \$4,613.13/mo., to Acting Weed Control Coordinator, \$5,479.78/mo., Effective 8/11/2022

(6) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 11:00 a.m. to 12:00 p.m.

(7) J. Gentle was excused to participate in the virtual Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 12:00 p.m.

(8) The meeting resumed at 1:15 p.m.

(9) J. Gentle provided an update from the WSAC Virtual Assembly and Economic Development Council meetings.

(10) The Board held a discussion with Noxious Weed Control Board. Present were Weed Specialist III/Acting Weed Control Coordinator Loretta Nichols, Auditor Marianne Nichols, J. Shacklett, K. Frankson, Board Members Wes Bailey, David Hoisington and Pam Thomure, and via Zoom were Prosecuting Attorney Dolly Hunt and Weed Control Coordinator Sharon Sorby.

(11) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 2:26 p.m. to 2:41 p.m. Present were K. Frankson, W. Bailey, D. Hoisington, and P. Thomure. An additional 14 minutes was requested until 2:55 p.m.

(12) D. Hunt was present via Zoom for a legal update. Discussed were Public Records Policy and opioid litigation.

(13) Motion was made by B. Smiley to send a card of appreciation to POC Fairgrounds Caretaker Derek Stockdill for fairgrounds preparation and all his hard work at the fairgrounds. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(14) Public Comment –Bob Rumsey was present via Zoom but did not provide comment.

(15) Meeting continued to August 23.

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The meeting resumed at 9:00 a.m. with J. Gentle, R. Rosencrantz, B. Smiley, and C. Zieske present.

(16) Public Works Acting Director George Luft was present for an update. Also in attendance were Assistant Public Works Director Kyel Newberry, Road District Manager Kevin Thomas, and Forester Ryder Bricker, and present via Zoom was Cost Accountant Tiffany Hansen.

Motion was made by R. Rosencrantz to approve the Local Agency Agreement and Project Prospectus for construction phase of LeClerc Road North Overlay MP 29.2 to MP 32.2 and allow the chair to sign. Motion was seconded by B. Smiley. Motion carried unanimously.

Local Agency Agreement Supplement-Leclerc Road North Overlay MP 29.2 to MP 32.2
AGREEMENT NO. 2022-48, COMMISSIONERS' RECORDING

G. Luft gave an update on sand production, mechanics pay, and paving work.

R. Bricker provided an update on USAF's request to use Batey Boulder Trailhead for the purpose of a winter command post from October 2022 through June 2023. He reported on POC Park disc golf progress, as well as Corrections Department help with park clean-up.

Motion was made by B. Smiley to sign the Department of the Air Force-Pend Oreille County Approval Attachment for use of Batey Boulder parking lot for SERE training. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Department of the Air Force-Pend Oreille County Approval Attachment
AGREEMENT NO. 2022-49, COMMISSIONERS' RECORDING

Other topics included snowplowing and possible MOU's with Kalispel Tribe (plowing) and Spokane County (drone work). Also discussed was the upcoming snowplow workshop, winter maintenance policy, and a planned interagency meeting.

(17) The Grant Writer agreement was discussed.

(18) The Board held a 2022 Goals Review Workshop, with progress towards short- and long-term goals evaluated. Present were Grant Writer Stacy Carter and K. Frankson.

(19) The Board recessed for lunch at 12:18 p.m.

(20) The meeting resumed at 1:25 p.m.

(21) ITS Director Shane Flowers was present for an update. Topics discussed were public records policy and software, Senior Analyst position, move to new server, security camera installation by mid-September, deployment of docks and laptops, electronic timesheets, firewall, and upcoming meeting with HR for OnBase application.

(22) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 2:00 p.m. to 3:00 p.m. Present was S. Flowers.

(23) The Board held a Staffing Workshop. Present were Assessor Jim McCroskey, County Clerk Tammie Ownbey, Executive Administrative Assistant Dawn Taylor, Facilities Maintenance Supervisor Ben Eggleston, Sheriff Glenn Blakeslee, Treasurer Nicole Dice, Undersheriff Geoff Rusho, G. Luft, K. Frankson, M. Nichols, J. Shacklett, S. Flowers, and via Zoom were Commissioner Programs/HR Assistant Alicia Pereyda, Community Development Director Greg Snow, District Court Judge Robin McCroskey, District Court Administrator/Judicial Assistant Rachel Johnson, S. Sorby, and D. Hunt.

(24) Motion was made by B. Smiley to approve the Contract of Employment for Grant Writer – Stacy Carter. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Contract of Employment for Grant Writer – Stacy Carter
CONTRACT NO. 2022-13, COMMISSIONERS' RECORDING

(25) Correspondence Received:

8.16 NEW RTPO/TAC-8.24.22 Agenda & 7.27.22 Minutes

8.17 POC VSP-9.1.22 Agenda & 3.2.22 Minutes

(26) Correspondence Sent:

D. Stockdill-Card of Appreciation for POC Fairgrounds Work


(27) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

| | <u>Salary and Claim</u> |
|---------------------|-------------------------|
| Current Expense | \$ 41,168.60 |
| Counseling Services | \$ 2,731.12 |
| Fair | \$ 2,358.43 |




| | |
|------------------------------|--------------|
| Park | \$ 391.75 |
| Road | \$ 87,724.66 |
| Emergency 911 Communications | \$ 439.14 |
| Capital Projects | \$ 5,235.35 |
| Solid Waste | \$ 3,757.88 |
| IT Services | \$ 0.41 |
| Sales/Excise Tax | \$ 2,659.07 |
| TOTAL | \$146,466.41 |

Checks 205427 through 205466 totaling \$137,092.38 and Electronic Funds Transfers 41865 through 41867 totaling \$9,420.40, dated August 22, 2022.

(28) Meeting adjourned at 4:27 p.m.

APPROVED:  _____
 Chair of the Board

ATTEST:  _____
 Clerk of the Board

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 Chair Vice Chair Member