

August 29, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1) R. Rosencrantz provided a report from Tri-County Economic Development District Technical Advisory Committee. J. Gentle gave an update from the Martin Hall meeting.

(2) Consent Agenda - Motion was made by R. Rosencrantz to adopt the Consent Agenda as prepared for August 29, 2022. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's August 22, 2022 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 8/26/22): \$49,141.22

Payroll Change Notice:

Sheriff-Corrections-

Erik Krsak, Step 4, \$3,788.99/mo., and Longevity, \$25.00/mo., Effective 9/1/2022

In The Matter Of Executing A Federal Financial Participating Agreement 22-PA-11062100-005 To Pend Oreille County From The United States Department Of Agriculture, Forest Service (Colville National Forest)

*RESOLUTION NO. 2022-90, COMMISSIONERS' RECORDING*

Approval of Sirek Acres Short Plat

(3) Motion was made by B. Smiley to approve setting aside October 10 as an All-Staff Training Day and approve the resolution, In The Matter Of Establishing October 10, 2022 As A Closure Of County Offices To The Public. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

In The Matter Of Establishing October 10, 2022 As A Closure Of County Offices To The Public

*RESOLUTION NO. 2022-91, COMMISSIONERS' RECORDING*

(4) Motion was made by R. Rosencrantz to approve sending a letter to Teresa Deal, Risk Manager, a letter expressing our appreciation and recognizing her 10 years of dedicated service to POC. Motion was seconded by B. Smiley. Motion carried unanimously.

(5) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 10 minutes, from 10:36 a.m. to 10:46 a.m. Present was Human Resources Manager Kay Frankson.

(6) Sheriff Glenn Blakeslee was present for an update. Also present were 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Undersheriff Geoff Rusho, and Civil Service Chief Examiner/Clerk Alicia Pereyda. S. West provided historical information on his 30 years in POC Dispatch, and a discussion was held on the difficulty of recruiting and hiring sufficient staff.

G. Blakeslee provided updates on wildfires, fire investigations, wolf issues, transition to new handguns in the department, and radio upgrades.

(7) J. Gentle was excused to participate in the virtual Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 12:00 p.m.

(8) The meeting resumed at 1:25 p.m.

(9) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 1:30 p.m. to 2:30 p.m. Present was Community Development Director Greg Snow.

(10) J. Gentle provided an update from the WSAC Virtual Assembly.

(11) Motion was made by R. Rosencrantz to send a letter to Secretary of Transportation Pete Buttigieg in support for the Northeast Washington Regional Transportation Planning Organizations' (NEW RTPO) "Safe Street & Roads for All" Grant Application. Motion was seconded by B. Smiley. Motion carried unanimously.

(12) Grant Writer Stacy Carter was present for an update. Present via Zoom were S. West and J. Boggs. An overview of the process of setting up the new department was provided, as well as goals and plans for seeking and prioritizing grants.

(13) Public Comment –Bob Rumsey and Selkirk Sun Owner Sonya Scaufaire were present via Zoom but did not provide comment.

(14) Meeting continued to August 30.

August 30, 2022

The meeting resumed at 9:00 a.m. with R. Rosencrantz, B. Smiley, and C. Zieske present. J. Gentle was excused for the morning, to attend a PUD meeting.

(15) Public Works Acting Director George Luft was present for an update. Also in attendance were Assistant Public Works Director Kyel Newberry, Road District Manager Kevin Thomas, Fleet Manager Brian Eglund, Facilities Maintenance Supervisor Ben Eggleston, Road Maintenance Tech Jim Webster, and present via Zoom were Fleet Accountant/Risk Manager Teresa Deal, Transportation Technical Specialist Ryan Rogers, Cost Accountant Tiffany Hansen, and Union Representative Scott Davies.

a) R. Rosencrantz recognized T. Deal's 10 years of service to POC. A discussion was held on the purpose of using salt on the roads in the winter. Motion was made by B. Smiley to approve the resolution & contract with GMCO Corporation to provide materials for the 2022 Road Salt purchase. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Resolution Regarding Approval Of The 2022 Road Salt Purchase With GMCO Corporation

*RESOLUTION NO. 2022-92, COMMISSIONERS' RECORDING*

b) Motion was made by B. Smiley to approve the Letter of Intent to Comply with WSDOT Title VI Plan, Title VI Accomplishments & Goals Report, and USDOT Standard Title VI/Non-Discrimination Assurances to be filled out and to allow the Chair to sign as Administrator. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Chair will sign the document upon his return today.

c) The LeClerc North/Mill Creek Realignment Project was reviewed. Joining the update in progress was Working Fleet Supervisor Ron Moran. Motion was made by R. Rosencrantz to adopt the resolution approving the assignment of County Road Project Number 849 to the LeClerc North/Mill Creek Re-Alignment project and the appropriation for the project. Motion was seconded by B. Smiley. Motion carried unanimously.

County Road Project 849 Leclerc North/Mill Creek Re-Alignment  
*RESOLUTION NO. 2022-93, COMMISSIONERS' RECORDING*

d) K. Newberry explained that the LeClerc Road North Overlay Local Agency Agreement was being resubmitted, as more detail had been requested. Motion was made by B. Smiley to approve the Local Agency Agreement and Project Prospectus of LeClerc Road North Overlay MP 29.2 to MP 32.2 and rescind A-2022-48 and allow the Vice Chair to sign. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Local Agency Agreement Supplement-Leclerc Road North Overlay MP 29.2 to MP 32.2  
*(Rescinding A-2022-48)*  
*AGREEMENT NO. 2022-50, COMMISSIONERS' RECORDING*

e) B. Eggleston provided information on the Department of Ecology's equipment removal from county property and gave an update on Counseling Services' office rebuild. G. Luft proposed a possible reorganization and relocation of Road and ER&R shops. B. Eggleston left the meeting.

f) G. Luft gave an update on sand production, mechanics raise and union talks, ADA Transition Plan Compliance, and McKenzie Road Project matching funds. The group left the meeting room to view a county dump truck.

(16) Associate Professor and County Extension Director Mike Jensen was present for an update. Topics included Master Gardeners, volunteer training, Mike's teaching at international training for fire chiefs for wildfire mitigation, and a recent WDFW award for their Bear Aware class.

(17) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 11:15 a.m. to 11:30 a.m. Present was M. Jensen.

(18) B. Smiley was excused for the afternoon, to attend the North County Tri-Town Working Group in Metaline Falls, and the Board recessed for lunch at 11:32 a.m.

(19) The meeting resumed at 1:16 p.m.

(20) J. Gentle provided a report from the PUD meeting.

(21) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 1:30 p.m. to 2:00 p.m.

(22) Auditor Marianne Nichols was present to discuss plans for the All-Staff Training Day.

(23) Correspondence Received:

- 8.18 L. Halcro-Letter of Interest for Parks & Recreation Advisory Board
- 8.19 B. Billingsley-2022 2nd Quarter Caseload Report
- 8.20 B. Billingsley-2022 1st Quarter Caseload Report

(24) Correspondence Sent:

- T. Deal-Letter of Appreciation for 10 Years of Service to POC
- P. Buttigieg/Secretary of Transportation-Letter of Support for Northeast Washington Regional Transportation Planning Organizations' (NEW RTPO) 'Safe Streets & Roads for All' Grant Application

(25) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$332,797.70
Counseling Services	\$ 85,342.74
Crime Victims Compensation	\$ 322.72
Fair	\$ 14,301.28
Park	\$ 3,021.91
Road	\$153,284.59
Timber Sales	\$ 2,157.79
Emergency 911 Communications	\$ 11,777.71
Public Facilities	\$ 3,600.52
American Rescue Plan Act	\$ 80,243.64
Mental Health Tax	\$ 716.01
Solid Waste	\$ 19,829.09
Risk Management	\$ 1,109.40
Equipment R&R	\$246,371.04
IT Services	<u>\$ 32,229.22</u>
TOTAL	\$987,105.36

Checks 205517 through 205544 totaling \$88,730.44 and Electronic Funds Transfers 42081 through 42088 totaling \$197,108.32, and Checks 205511 through 205516 totaling \$5,719.74, and Electronic Funds Transfers 41868 through 42080 totaling \$313,700.81, dated August 25, 2022. Includes Jr. Taxing Districts.

Checks 205546 through 205611 totaling \$440,260.59 dated August 29, 2022.

(26) Meeting adjourned at 2:57 p.m.

APPROVED:   
Chair of the Board

ATTEST: Crystal Zjeske  
Clerk of the Board