

September 5, 2022

There was no meeting, due to the Labor Day holiday.

September 6, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

- (1) R. Rosencrantz gave a report from Pend Oreille Conservation District meeting. B. Smiley gave updates from North County Tri-Town Working Group and Metaline Falls Town Council meetings.
  - (2) Public Comment–Selkirk Sun Owner Sonya Scauflaire, Newport Miner News Editor Don Gronning, and Commissioner Programs/HR Assistant Alicia Pereyda were present, but did not provide comment.
  - (3) C. Zieske provided a report on the Department of Revenue’s audit of the Board of Equalization program.
  - (4) Auditor Marianne Nichols and Financial Manager Jill Shacklett presented the preliminary 2023 budget requests. Also present was A. Pereyda. Departmental requests were reviewed, and J. Shacklett also explained timber excise tax.
  - (5) Public Works Acting Director George Luft was present for an update. Also in attendance were Forester Ryder Bricker and Human Resource Manager Kay Frankson, and present via Zoom were Cost Accountant Tiffany Hansen and Fleet Accountant/Risk Manager Teresa Deal.
- Topics included possible reorganization of Road and ER&R shops, sand production, paint striping, and this morning’s union meeting. J. Shacklett joined the update in progress. Conversation continued about road department and bargaining contracts. J. Shacklett and K. Frankson left the meeting.
- G. Luft notified the Board of an added distribution of STP funds to cities and towns. Updates were provided on Road Department’s response to Calispel Peak fire, end of paving season, crack sealing, and 2023 budget.
- R. Bricker discussed the Community Wildfire Defense Grant, DNR correctional crew agreement, and Parks budget.
- (6) The Board recessed for lunch at 12:04 p.m.
  - (7) The meeting resumed at 1:16 p.m.
  - (8) Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda, as prepared for September 6, 2022. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week’s Agenda, the Minutes of the Board’s August 29, 2022 meeting and the following items:

Payroll Change Notice:

Treasurer's Office-

Samantha Cogswell, Deputy I Accountant, Full-Time, Step 3, \$3,075.16/mo.,  
Effective 9/6/2022

Auditor's Office-

Jill Shacklett, \$7,036.31/mo., to Step 5, \$6,223.81/mo., *(End of temporary increase  
due to assuming HR Manager duties and training)*, Effective 9/16/2022

Commissioners' Office-

Crystal Zieske, \$5,688.89/mo., to Step 1, \$4,470.14/mo., *(End of temporary increase  
due to assuming HR Manager duties and training)*, Effective 9/16/2022

Sheriff-Corrections-

Cameron Ferguson, Step 5, \$3,910.32/mo., Effective 10/1/2022

(9) The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes from 1:30 p.m. to 2:30 p.m. Present via Zoom were Prosecuting Attorney Dolly Hunt, and Attorneys Nathan Smith and Brian Kistler. N. Smith and B. Kistler left the meeting at 1:46 p.m. The executive session concluded at 2:08 p.m., and open session resumed at 2:30p.m.

(10) The Board met in closed session pursuant to RCW 42.30.140(4)(b) for collective bargaining for 15 minutes, from 2:30 p.m. to 2:45 p.m. Present was K. Frankson and via Zoom was labor consultant Kevin Wesley. An additional 10 minutes was requested until 2:55 p.m.

(11) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 3:00 p.m. to 4:00 p.m. Present was C. Zieske.

(12) Motion was made by R. Rosencrantz to approve the Road Department's request to increase the Road Mechanic and Mechanic Foreperson salary lines. Motion was seconded by B. Smiley. Motion carried unanimously.

(13) Motion was made by B. Smiley to approve the Allocation Agreement Governing the Allocation of Funds Paid by the Settling Opioid Distributors in Washington State and allow the Chair to sign. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Allocation Agreement Governing the Allocation of Funds Paid by the Settling Opioid  
Distributors in Washington State

*AGREEMENT NO. 2022-51, COMMISSIONERS' RECORDING*

(14) Motion was made by B. Smiley to approve the Payroll Change Notice for Adan Pereyda. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Payroll Change Notice:

Public Works-

Adan Pereyda, Administrative Leave to Return to Regular Employment, Effective  
8/24/2022

(15) Motion was made by R. Rosencrantz to adopt the 9-1-1 Day proclamation, designating September 11, 2022 as 9-1-1 Day in Pend Oreille County, in honor of our dispatchers, and offering

our gratitude for the services they provide. Motion was seconded by B. Smiley. Motion carried unanimously.

*Proclamation: 9-1-1 Day in Pend Oreille County – September 11, 2022*

(16) Correspondence Received:

- 9.1 JPS-Letter re: Convention of the Counties
- 9.2 Town of Cusick-9.6.22 Agenda

(17) Correspondence Sent:

Proclamation: 9-1-1 Day in Pend Oreille County – September 11, 2022

(18) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 88,590.27
Counseling Services	\$ 10,944.19
Fair	\$ 570.38
Road	\$118,893.07
Veterans Assistance	\$ 3,200.00
Treasurer's O&M	\$ 1,061.48
Growth Management	\$ 6,699.83
Solid Waste	\$ 10,876.32
Equipment R&R	\$ 36,948.52
IT Services	\$ 1,591.48
Sheriff's Trust	<u>\$ 882.00</u>
TOTAL	\$280,257.54

Checks 205641 through 205702 totaling \$280,257.54, dated September 6, 2022.

(19) Meeting adjourned at 4:33 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: Crystal Tjeske  
Clerk of the Board