

October 3, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

(1) R. Rosencrantz reported from the Tri-County Economic Development District (TEDD) Technical Advisory Committee and TEDD meetings, as well as Rural Resources. J. Gentle gave an update from Eastern Washington Council of Governments meeting.

(2) Consent Agenda - Motion was made by R. Rosencrantz to adopt the Consent Agenda for October 3, 2022. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 26, 2022 meeting and the following items:

Payroll Change Notice:

Department-Counseling Services

Anita Waterman, Promotion, MHP, 3/5<sup>th</sup> Time, Step 1, \$30.59/hr., to Recovery Navigator Program Supervisor, Full-Time, Step 2, \$5,176.35/mo., Effective 10/01/2022

Rebecca Teeters, WISE Family/Youth Partner, Longevity, \$35.00/mo., Effective 10/1/2022

Michelle Denune-Dement, BHT-CJ Peer Counselor, Longevity, \$35.00/mo., Effective 10/1/2022

(3) Motion was made by B. Smiley to send a letter of appreciation to Michelle Denune-Dement in recognition of her long-term employment with POC. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(4) Motion was made by R. Rosencrantz to approve sending the letter of appreciation to Rebecca Teeters at WISE Family/Youth Partner for her 5 years of service to POC. Motion was seconded by B. Smiley. Motion carried unanimously.

(5) 2023 Budget Review-Board of County Commissioners. Present were Financial Manager Jill Shacklett and Treasurer Nicole Dice.

(6) J. Gentle was excused to participate in the virtual Washington State Association of Counties (WSAC) Virtual Assembly and R. Rosencrantz was excused to participate in a National Association of Counties (NACo) national member phone call, so the Board recessed for lunch at 11:52 a.m.

(7) The meeting resumed at 1:15 p.m.

(8) R. Rosencrantz provided a report from the NACo phone call on Local Assistance and Tribal Consistency Fund and J. Gentle provided an update from the WSAC Virtual Assembly.

(9) 2023 Budget Review-Sheriff/Dispatch/Emergency Management/Jail. Present were Sheriff Glenn Blakeslee, Jail Captain Bill Zamora, Executive Administrative Assistant Dawn Taylor, Auditor

Marianne Nichols, and J. Shacklett. Joining the update in progress was Commissioner Programs/HR Assistant Alicia Pereyda.

(10) Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Discussed was the HR Director position.

(11) Public Comment –Bob Rumsey was present but did not provide comment.

(12) Meeting continued to October 4.

October 4, 2022

The meeting resumed at 9:00 a.m. with J. Gentle, R. Rosencrantz, B. Smiley, and C. Zieske present.

(13) N. Dice was present to introduce State of Washington Treasurer Mike Pellicciotti.

(14) R. Rosencrantz provided an update from Newport City Council meeting.

(15) Public Works Acting Director George Luft was present for an update. Also in attendance were Assistant Public Works Director Kyel Newberry, Road District Manager Kevin Thomas, Fleet Accountant/Risk Manager Teresa Deal, J. Shacklett, and A. Pereyda, and via Zoom were Cost Accountant Tiffany Hansen and Transportation Technical Specialist Ryan Rogers. Discussion was held on the PUD JARPA application. More research will be conducted on potential insurance requirements.

Motion was made by B. Smiley to advertise and hire a District 2 Foreman. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Other topics were wages, vacant receptionist position, and potential personnel reorganization. Joining the update in progress via Zoom was Engineering Technician Contracting & Procurement Agent Mike Kirkwood. An update was provided on the Mountain Meadow Dam site visit.

(16) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 10:30 a.m. to 11:30 a.m. Present was Counseling Services Director Nicole Vangrimbergen. An additional 30 minutes was requested until 12:00 p.m.

(17) The Board recessed for lunch at 12:02 p.m.

(18) The meeting resumed at 1:15 p.m.

(19) At 1:20 p.m., the Board left their meeting room and conducted a site visit to District 1 Shop for a drone demonstration. Also present were Engineering Department Manager Eric Roth, G. Luft, K. Newberry, M. Kirkwood, R. Rogers, and C. Zieske.

(20) The meeting resumed at 3:00 p.m. in the Commissioners' meeting room.

(21) 2023 Budget Review-Board of County Commissioners. Present were M. Nichols, J. Shacklett, A. Pereyda, and C. Zieske.

(22) Motion was made by B. Smiley to approve county coverage of insurance cost for remainder of 2022 for an employee given erroneous information, in the amount of \$992.15. Motion was seconded by R. Rosencrantz. Motion carried unanimously. J. Gentle was excused at 3:34 p.m.

(23) Motion was made by R. Rosencrantz to approve the Payroll Change Notice, dated October 3, 2022, in which Jill Samuelson was put on paid administrative leave. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:  
Counseling Services-  
Jill Samuelson, Business Office Assistant, Paid Administrative Leave, Effective  
10/3/2022

(24) Correspondence Received:

- 10.1 USDA/K. Hull-Letter re: Colville National Forest Recreational Opportunities
- 10.2 D. Johnson-Informational Statement re: Volunteer Position LEOFF-1 Board
- 10.3 North Pend Oreille Chamber of Commerce-10.3.22 Agenda
- 10.4 Special Mobility Services/R. Koontz-Letter Requesting Support for Grant Application
- 10.5 POC Fair and Rodeo Association-10.6.22 Agenda & 9.6.22 Minutes

(25) Correspondence Sent:

- R. Teeters-Letter of Appreciation for 5 Years of Service to POC
- M. Denune-Dement-Letter of Appreciation for 5 Years of Service to POC

(26) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 68,044.84
Counseling Services	\$ 7,535.85
Fair	\$ 190.67
Park	\$ 11,631.60
Road	\$ 45,759.29
Emergency 911 Communications	\$ 968.75
Equipment R&R	<u>\$ 54,919.74</u>
TOTAL	\$ 189,050.74

Checks 206212 through 206256 totaling \$189,050.74, dated October 3, 2022.

(27) Meeting adjourned at 4:01 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: Crystal Zieske  
Clerk of the Board