

October 10, 2022

There was no meeting, due to the All-Staff Training Day.

October 11, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 8:01 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and led the flag salute.

(1) Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's October 3, 2022 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 10/7/22): \$113,562.24
Investment Earnings (through September 30): \$ 79,655.17

Payroll Change Notice:

Public Works-

Douglas Ross, Road Maintenance Technician, Resignation, Effective 10/6/2022

Counseling Services -

Wendy Haley-Mental Health Professional, Full-Time, Step 1, \$4,970.58/mo.,
Effective 10/17/2022

Katie Parnell-Designated Crisis Responder, Full-Time, Step 1, \$5,267.28/mo.,
Effective 10/17/2022

Anita Waterman-MHP, 3/5th Time, Step 1, \$30.59/hr. to Recovery Navigator
Program Supervisor, 3/5th Time, Step 2, \$31.86/hr., Effective 10/1/2022
(Correction to 10/3/2022 Payroll Change Notice, which stated moving to Full-
Time)

ITS-

César Stoddard, GIS Analyst, Step 2, \$4,292.39/mo., to Senior GIS Analyst, Step 2,
\$4,741.70/mo., (Due to completion of a Master's degree in GIS) Effective
10/16/2022

Treasurer's Office-

Samantha Cogswell, Deputy I Accountant, Step 3, \$3,075.16/mo., to Deputy
Accountant II/Tax Specialist, Step 3, \$3,324.88/mo., Effective 11/1/2022

Promote: César Stoddard to GIS Senior Analyst, Step 2

Promote: Samantha Cogswell to Deputy Accountant II/Tax Specialist, Step 3

(2) Motion was made by R. Rosencrantz to approve sending the letter of appreciation, dated October 11, 2022, to Lieutenant Colonel Daniel Franz regarding the SERE Site Visit by Pend Oreille County Commissioners. Motion was seconded by B. Smiley. Motion carried unanimously.

(3) Public Comment –No members of the public were present for comment.

(4) B. Smiley provided a report from the Fair Board meeting.

(5) The Board met in executive session to conduct an interview, pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 9:15 a.m. to 10:15 a.m. Aside from the candidate, the following were also present: Financial Manager Jill Shacklett and C. Zieske. An additional 5 minutes was requested until 10:20 a.m. An additional 10 minutes was requested until 10:30 a.m.

(6) Public Works Acting Director George Luft was present for an update. Also in attendance were Assistant Public Works Director Kyel Newberry, Road District Manager Kevin Thomas, Fleet Manager Brian Eglund, Fleet Accountant/Risk Manager Teresa Deal, and Engineering Department Manager Eric Roth, and present via Zoom were Engineering Technician/Contracting & Procurement Agent Mike Kirkwood, and Cost Accountant Tiffany Hansen.

B. Eglund presented a request for chip spreader update. Motion was made by B. Smiley to approve the computer update on the 2000 Geffs chip spreader from Geffs Manufacturing Inc. for \$77,766.49 including sales tax. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Motion was made by R. Rosencrantz to approve the 2022 Title VI Annual Report and authorize the Chair to sign. Motion was seconded by B. Smiley. Motion carried unanimously.

Other topics discussed included gates for a road closure and Spokane County Search and Rescue campsite rental at POC Park. T. Deal described Risk Pool insurance coverage and premiums, then she and B. Eglund left the meeting.

Motion was made by B. Smiley to advertise and hire two additional Temporary Road Technicians and one permanent Road Technician. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Motion was made by B. Smiley to approve contract for the 2022 On Call Surveying Services Contract with TD&H Engineering. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

*2022 On Call Surveying Services Contract with TD&H Engineering
CONTRACT NO. 2022-14, COMMISSIONERS' RECORDING*

Motion was made by R. Rosencrantz to approve Public Works' request to sign as landowner on the PUD JARPA application to place equipment for tracking fish passage through Box Canyon Dam on County Property. Motion was seconded by B. Smiley. Motion carried unanimously.

E. Roth provided a presentation from the drone flight video from the October 4, 2022 field demonstration. The report showed how using the drone can determine volume calculations on sand piles.

Motion was made by R. Rosencrantz to approve sending a signed the letter of support to Connie Mahugh, Rural Resources Community Action Transportation Director, seeking funding for the preservation of the Dial-A-Ride Program from WSDOT. Motion was seconded by B. Smiley. Motion carried unanimously.

G. Luft provided an update on Smackout Pass.

(7) The Board recessed for lunch at 11:21 a.m., in order to travel to Boundary Dam for a site visit.

(8) The meeting resumed at 1:18 p.m.

(9) The Board conducted a site visit by boat tour at Seattle City Light (SCL) Eastside Trail via Z Canyon. Present were SCL Manager Boundary License Program John Armstrong, SCL Boundary Manager Janet Hart, Recreation Ranger Dave King, Hydro Maintenance Danny Zimmerman, and Acting Clerk Alicia Pereyda. Viewed were the reservoir and several of SCL's recreation projects and overlook sites.

(10) Correspondence Received:

10.6 C. VanValkenburg-2022 3rd Quarter Caseload Report

10.7 Weed Board-10.12.22 Agenda & 9.14.22 Minutes & 10.5.22 Special Meeting Minutes

(11) Correspondence Sent:

USAF/D. Franz-Letter re: SERE Site Visit by Pend Oreille County Commissioners

Rural Resources/C. Mahugh-Letter of Support for Dial-A-Ride Program Funding Application

(12) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

| | <u>Salary and Claim</u> |
|------------------------------|-------------------------|
| Current Expense | \$ 466,137.21 |
| Counseling Services | \$ 105,851.42 |
| Crime Victims Compensation | \$ 331.62 |
| Fair | \$ 1,390.50 |
| Park | \$ 7,515.09 |
| Road | \$ 239,906.02 |
| Timber Sales | \$ 3,828.54 |
| Emergency 911 Communications | \$ 6,696.33 |
| Public Facilities | \$ 4,001.94 |
| American Rescue Plan Act | \$ 5,237.77 |
| Mental Health Tax | \$ 1,037.54 |
| Capital Projects | \$ 10,443.62 |
| Solid Waste | \$ 108,528.36 |
| Risk Management | \$ 1,124.67 |
| Equipment R&R | \$ 22,178.50 |
| IT Services | \$ 38,094.65 |
| Sheriff's Trust | \$ 540.00 |
| Sales/Excise Tax | \$ 2,907.33 |
| TOTAL | \$1,025,751.11 |

Checks 206310 through 206355 totaling \$92,869.11 and Electronic Funds Transfers 42880 through 42889 totaling \$250,681.91, and Checks 206283 through 206286 totaling \$5,813.32, and Electronic Funds Transfers 42600 through 42816 totaling \$333,044.76, and Checks 206287 through 206309 totaling \$10,385.11, and Electronic Funds Transfers 42817 through 42879 totaling \$68,431.25, dated October 7, 2022. Includes Jr. Taxing Districts.

Checks 206356 through 206476 totaling \$432,337.15 and Electronic Funds Transfers 42890 through 42891 totaling \$5,631.49, dated October 11, 2022.
(13) Meeting adjourned at 3:57 p.m.

APPROVED: _____



Chair of the Board

ATTEST: Crystal Zieske
Clerk of the Board

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Chair Vice Chair Member