

October 24, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

- (1) Financial Manager Jill Shacklett was present, at the Board's request, to provide clarification on the weekly vouchers.
- (2) R. Rosencrantz reported from the Newport City Council meeting. B. Smiley provided updates from Northeast Tri County Health District (NETCHD) Budget Committee and Parks Board meetings. R. Rosencrantz gave a report from the Mental Health Chemical Dependency Advisory Committee meeting.
- (3) Commissioner Programs/HR Assistant Alicia Pereyda was present, at the Board's request, to discuss current job openings and advertising methods.
- (4) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 55 minutes, from 10:35 a.m. to 11:30 a.m. Joining the meeting from 11:02 a.m.-11:30 a.m. was Public Works Acting Director George Luft. The Board requested an additional 5 minutes, until 11:35 a.m.
- (5) Consent Agenda - Motion was made by B. Smiley to adopt the Consent Agenda. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's October 17, 2022 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 10/21/22): \$113,562.24

Payroll Change Notice:

Public Works-Roads-

Derek Stockdill, Road Maintenance Technician, Full-time, Step 1, \$22.68/hr., to Foreman, Full-time, Step 2, \$28.09/hr., Effective 10/17/2022

Communications-

Sara Wickham, Communications Officer, Step 2, \$19.25/hr., Effective 11/1/2022

Approve Updated Clinical Supervisor Job Description, and Advertise and Hire, Step 1-3
DOE

Spokane County Contract Amendment 22ASO2625(2) Spokane County Regional Behavioral Health (SCRBH) (Amending R-2022-11)
RESOLUTION NO. 2022-96, COMMISSIONERS' RECORDING

Interagency Agreement with Pend Oreille County through Growth Management Services Local Government Division-Washington State Department of Commerce
AGREEMENT NO. 2022-56, COMMISSIONERS' RECORDING

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Chair

Vice Chair

Member

(6) J. Gentle was excused to participate in the virtual Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 11:50 a.m.

(7) The meeting resumed at 1:15 p.m.

(8) J. Gentle provided an update from the WSAC Virtual Assembly.

(9) 2023 Budget Review-Weed Control. Present were Noxious Weed Control Board Members Pam Thomure and David Hoisington, Acting Weed Control Coordinator Loretta Nichols, Education & Outreach Coordinator Mary Malone, Auditor Marianne Nichols, and J. Shacklett.

(10) Motion was made by R. Rosencrantz to approve the American Rescue Plan Act Lost Revenue Use Of Funds resolution, attached hereto. Motion was seconded by B. Smiley. Motion carried unanimously.

American Rescue Plan Act (ARPA) Lost Revenue Use of Funds
RESOLUTION NO. 2022-97, COMMISSIONERS' RECORDING

(11) Motion was made by B. Smiley to approve the Agreement Between Board of County Commissioners-Sheriff of Pend Oreille County and Teamsters Union, Local 690, Pend Oreille Co. Sheriff's Corrections, January 1, 2022-December 31, 2023. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Agreement Between Board of County Commissioners-Sheriff of Pend Oreille County and Teamsters Union, Local 690, Pend Oreille Co. Sheriff's Corrections, January 1, 2022-December 31, 2023
AGREEMENT NO. 2022-57, COMMISSIONERS' RECORDING

(12) 2023 Budget Review-Prosecutor/Coroner. Present were Prosecuting Attorney Dolly Hunt, J. Shacklett, and M. Nichols.

(13) D. Hunt was present for a legal update. Topics included draft agreements, road vacation process, and Open Public Meeting Act.

(14) Public Comment –No members of the public were present for comment.

(15) Meeting continued to October 25.

October 25, 2022 – Metaline Town Hall

The meeting resumed at 9:05 a.m. with J. Gentle, R. Rosencrantz, B. Smiley, and C. Zieske present. Also in attendance were Metaline Clerk Kelly Flanagan and Mayor Pete Daggett.

(16) G. Luft was present for an update. Also in attendance were Assistant Public Works Director Kyel Newberry and District 3 Foreman Paul Miller. A proposed 2023 increase to union wages for Road Maintenance Technicians and Foremen was discussed, with a headsheet expected next week.

Motion was made by B. Smiley to approve Public Works' request to sign a Recreational Trails Program Landowner Agreement for the Back Country Horsman's Grant Application to improve

horse trails in Pend Oreille County Park. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Regional Trails Program Landowner Agreement for Maintenance Projects
AGREEMENT NO. 2022-58, COMMISSIONERS' RECORDING

The group discussed Parks Director job description and pay.

Motion was made by R. Rosencrantz to approve Public Works' request to approve the 2022 Title VI Annual Report and for the Chair to re-sign, as an incorrect reporting period was discovered on the previous version. Motion was seconded by B. Smiley. Motion carried unanimously.

P. Miller gave an update on winter preparations, and G. Luft provided details on the Smackout Pass Bridge replacement.

Motion was made by B. Smiley to approve the revised job title and advertise and hire a Public Works Office Manager/Cost Accountant at Steps 1-3 DOE. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Mill Creek bridge design was also discussed.

(17) Motion was made by R. Rosencrantz to advertise internally and hire a temporary Parks Director at a stipend of \$520.83/month for the additional duties. Motion was seconded by B. Smiley. Motion carried unanimously.

(18) Counseling Services Director Nicole Vangrimbergen was present via Zoom for an update. A staffing update was provided, as well as agency activity numbers and upcoming employee retention stipends.

Motion was made by B. Smiley to approve the updated Clinical Supervisor job description, and advertise, and hire at Steps 1-3 DOE. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(19) Associate Professor and County Extension Director Mike Jensen was present via Zoom for an update. Topics were 4-H "Know Your Government" program, Master Gardeners trainees, food bank donations, and public education classes, SNAP-Ed, school garden beds, attendance at a Fire Chiefs Summit in Texas, and wildland fire trainings.

(20) The Board recessed for lunch at 11:30 a.m.

(21) The meeting resumed at 1:00 p.m.

(22) Public Utility District Commissioner Ric Larson was present for discussion.

(23) 2023 Preliminary Budget Workshop. Present were M. Nichols, J. Shacklett, and via Zoom was Treasurer Nicole Dice.

(24) Public Comment –K. Flanagan was present and provided comment (bank stabilization grant, community happenings, and Metaline: Existing Conditions and Feasibility Analysis Report).

(25) Correspondence Received:

- 10.19 Office of the Treasurer-State of Washington/M. Pellicciotti-Letter re: Recent POC Visit
- 10.20 R. Hartley-Resignation from Noxious Weed Control Board
- 10.21 NEW RTPO-10.24.22 Agenda & 2023-2024 Transportation Alternatives Program Call for Projects & Guidelines

(26) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 380,158.80
Counseling Services	\$ 92,148.44
Crime Victims Compensation	\$ 322.77
Fair	\$ 514.08
Park	\$ 524.88
Road	\$ 235,786.12
Emergency 911 Communications	\$ 11,574.85
Growth Management	\$ 8,498.76
Public Facilities	\$ 3,606.96
Mental Health Tax	\$ 1,146.73
American Rescue Plan Act	\$ 45,841.69
Solid Waste	\$ 16,311.24
Risk Management	\$ 603,403.60
Equipment R&R	\$ 38,286.66
IT Services	\$ 70,063.14
Sales/Excise Tax	<u>\$ 8.39</u>
TOTAL	\$1,508,197.11

Checks 206637 through 206707 totaling \$944,647.74 and Electronic Funds Transfer 43104 totaling \$53.38, dated October 24, 2022. Includes Jr. Taxing Districts.

Checks 206635 through 206636 totaling \$2,904.24 and Electronic Funds Transfers 42898 through 43103 totaling \$324,304.36, and Checks 206745 through 206772 totaling \$85,043.00, and Electronic Funds Transfers 43105 through 43112 totaling \$202,959.10, dated October 25, 2022. Includes Jr. Taxing Districts.

(27) Meeting adjourned at 4:04 p.m.

APPROVED: _____
Chair of the Board

ATTEST: Crystal Zieske
Clerk of the Board

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 Chair  Vice Chair  Member