

December 5, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

(1) R. Rosencrantz gave an update from the Rural Resources meeting. J. Gentle provided updates from the POC ARPA Committee and Eastern Washington Council of Governments meetings.

(2) Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's November 28, 2022 meeting and the following items:

Payroll Change Notice:

Auditor's Office-

Linda Blore, Promotion, Recording Supervisor, Step 5, \$4,008.64/mo., to Chief Deputy Auditor, Step 2, \$4,737.37/mo., Effective 1/1/2023

Public Works-Roads-

Michael Leman, Resignation, (*Not able to take job, due to personal reasons. Did not start on December 1, 2022, as was scheduled.*), Effective 12/1/2022

Interagency Agreement IAA23120 Between Washington State Administrative Office Of The Courts and Pend Oreille County District Court

AGREEMENT NO. 2022-63, COMMISSIONERS' RECORDING

Set Public Hearing for Road Name Change-Waterview Ln to Cardone Ct for December 13, 2022, 2:30 p.m.

(3) The Board held a 2023 Budget Workshop. Present were Assessor Jim McCroskey, Auditor Marianne Nichols, and Financial Manager Jill Shacklett. After discussion of levies, J. McCroskey left the meeting.

Motion was made by R. Rosencrantz to approve the entire payment of the \$4.00 per hour hourly increase for dispatch for six months, June 2022 through November 2022, including an excess of the amount requested on the May 2, 2022 headsheet, due to that calculation not considering the additional costs of overtime. Motion was seconded by B. Smiley. Motion carried unanimously.

(4) Community Development Director Greg Snow was present for an update. Topics included update to Shoreline Master Program, upcoming Comp Plan hearing, proposal for a revised land use and development fee schedule, and status of land use and building applications.

(5) The Board left their meeting room and attended the NEW Health Groundbreaking Ceremony at 11:30 a.m., followed by lunch at Mi Pueblo, Newport.

(6) The meeting resumed at 1:17 p.m.

(7) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 1:30 p.m. to 2:00 p.m. Present were Human Resources Manager Brenda Miller and Public Works Acting Director George Luft.

(8) Public Hearing-2023 Budget Hearing. Present were M. Nichols, J. Shacklett, J. McCroskey, and Gem State Editor Sophia Aldous. Present via Zoom were Selkirk Sun Owner Sonya Scaufaire, Newport Miner News Editor Don Gronning, and Jeff Taylor. The hearing was opened, and the notice was read. No comments were received. The hearing was closed.

(9) Motion was made by R. Rosencrantz to approve the resolution by the Pend Oreille County Commissioners for the Road Department, setting the road levy rate for 2023, with an increase of one percent, at \$22,984.67. Motion was seconded by B. Smiley. Motion carried unanimously.

Authorizing a One Percent Increase to the 2023 Road Fund Property Tax Levy
RESOLUTION NO. 2022-104, COMMISSIONERS' RECORDING

(10) Motion was made by B. Smiley to approve the signing of the resolution authorizing the general levy rate for 2023 at one percent increase of \$23,596.75. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Authorizing a One Percent Increase to the 2023 General Fund Property Tax Levy
RESOLUTION NO. 2022-105, COMMISSIONERS' RECORDING

(11) Newport City Administrator Abby Gribi was present to discuss the ARPA funds request for well rehabilitation. Also present were J. Shacklett and M. Nichols. Motion was made by R. Rosencrantz, subject to confirmation that the expenditures meet all allowable ARPA eligibility, to reimburse the City of Newport's ARPA request for assistance with costs of rehabbing wells at \$23,030.00 for Well H and \$23,030.00 for Well D, for a total reimbursement to City of Newport of \$46,060.00. Motion was seconded by B. Smiley. Motion carried unanimously.

(12) Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Discussed were compost ordinance, potential EMS formation, and inclement weather.

(13) B. Miller was present for a Human Resources update. Topics included Temporary Parks Director and Public Works Director openings, potential recruiting opportunities, and inclement weather.

(14) Public Comment –No members of the public were present for comment.

(15) Meeting continued to December 6.

December 6, 2022

The meeting resumed at 9:00 a.m. with J. Gentle, R. Rosencrantz, B. Smiley, and C. Zieske present.

(16) R. Rosencrantz provided a report from Newport City Council.

(17) G. Luft was present for a Public Works update. Also in attendance were Road District Manager Kevin Thomas and Facilities Maintenance Supervisor Ben Eggleston.

Motion was made by B. Smiley to approve Building & Grounds' request to hire two temporary staff to fill in for vacation/sick/or large snowfall expected. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

B. Eggleston reviewed two leases of county property, mentioning he will bring forth renewal agreements in the near future, then left the update.

K. Thomas discussed the proposed revisions to Road District Manager job description. B. Miller joined the update. Motion was made by R. Rosencrantz to approve the updated job description for Road District Superintendent. Motion was seconded by B. Smiley. Motion carried unanimously. B. Miller left the meeting.

G. Luft reviewed the agreement with Lands Council for Mill Creek and advised of a possible change order pertaining to fabrication inspection at Smackout Pass Bridge. The group discussed snow-plowing.

(18) Sheriff Glenn Blakeslee was present for an update. Some topics included firearms update and subsequent training, body-worn cameras and training, staffing, upcoming participation in City of Newport chief interviews, portable radios, and a calls-for-service yearly comparison.

(19) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 11:02 a.m. to 11:32 a.m. Present was B. Miller. The Board concluded the Executive Session at 11:24 a.m. and resumed Open Session at 11:32 a.m.

(20) 2023 Budget Review-Tri-County Superior Court/Juvenile. Present were J. Shacklett, and via Zoom were Judge Robin McCroskey, Judge Lech Radzimski, Superior/Juvenile Court Administrator Evelyn Bell, Stevens County Commissioners Wes McCart and Greg Young, and Ferry County Commissioner Nathan Davis. W. McCart described slight adjustments to the IT and phone charges, which will actually decrease each county's portion of the proposed budget.

Motion was made by J. Gentle to approve the 2023 Tri-County Superior Court budget, with the aforementioned adjustments to IT services. Motion was seconded by B. Smiley. Motion carried unanimously.

Motion was made by B. Smiley to approve the 2023 Tri-County Juvenile budget, with the aforementioned IT changes. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(21) The Board recessed for lunch at 12:42 p.m., and R. Rosencrantz was excused for the remainder of the day to attend the WSAC Newly Elected Officials Conference in Olympia.

(22) The meeting resumed at 2:01 p.m.

(23) Motion was made by B. Smiley to sign and send a letter of support to Colin Willenbrock at Public Utility District regarding Washington State Broadband Office Broadband Infrastructure-ARPA Capital Grant. Motion was seconded by J. Gentle. Motion carried unanimously.

(24) Correspondence Received:
12.1 EWCoG-9.30.22 Minutes

- 12.2 D. Sears-Informational Statement for Board of Equalization
- 12.3 B. Sarles-Interest in Reappointment to Board of Trustees for POC Library District
- 12.4 C. Jackson-Interest in Reappointment to POC Board of Equalization
- 12.5 Cemetery District #3-Ordinance/Resolution No. 2022-1 & Levy Certification
- 12.6 Pend Oreille Co. PHD #1-Ordinance/Resolution No. 2022-09 & Levy Certification
- 12.7 2022 EDC Annual Report
- 12.8 J. Hines-Non-Interest in Reappointment for POC Planning Commission
- 12.9 TC EDC-12.7.22 Agenda & 12.8.21 Minutes & 3.23.22 Minutes
- 12.10 TEDD/RTPO-12.7.22 Agenda & 10.26.22 Minutes

(25) Correspondence Sent:

C. Willenbrock/PUD-Letter re: Washington State Broadband Office Broadband Infrastructure-ARPA Capital Grant

(26) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 53,052.97
Arts, Tourism, & Recreation	\$ 87.20
Fair	\$ 1,000.00
Veterans Assistance	\$ 1,299.75
Treasurer's O&M	\$ 1,443.00
Auditor's O&M	\$ 14,524.97
Emergency 911 Communications	\$ 361.00
American Rescue Plan Act	\$ 8,711.60
Capital Projects	\$ 2,812.88
Solid Waste	\$ 13,230.45
Equipment R&R	\$ 3,890.39
IT Services	<u>\$ 1,220.58</u>
TOTAL	\$101,634.79

Checks 207444 through 207503 totaling \$101,575.56 and Check 207504 totaling \$59.23, dated December 5, 2022.

(27) Meeting adjourned at 2:55 p.m.

APPROVED: _____

Chair of the Board

ATTEST: _____

Clerk of the Board