

April 24, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and led the flag salute.

(1) Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda as prepared for April 24, 2023. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's April 17, 2023 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 4/21/23): \$252,449.52

Payroll Change Notice:

Public Works-Roads-

Tom Tesch, Road Maintenance Technician, Retirement, Effective 4/30/2023

Counseling Services-

Tyler Stegenga, Compliance Coordinator, Full-time, Step 3, \$4,039.07/mo., Effective 5/1/2023

Designation of Agency to Operate 2023 County Fair

*RESOLUTION NO. 2023-32, COMMISSIONERS' RECORDING*

Establishing a Revolving Fund for 2023 County Fair

*RESOLUTION NO. 2023-33, COMMISSIONERS' RECORDING*

Community Health Plan Of Washington Provider Agreement-Contract #13445-510640

*RESOLUTION NO. 2023-34, COMMISSIONERS' RECORDING*

Agreement Between Spokane County Emergency Management and Pend Oreille County in Conjunction with FY 2022 Homeland Security Grant Program-Grant E23-093, Contract SCEM-2217

*AGREEMENT NO. 2023-19, COMMISSIONERS' RECORDING*

Memorandum Of Understanding By And Between Pend Oreille County Board Of Commissioners And Local 1135-P Of The Washington State Council Of County And City Employees

*AGREEMENT NO. 2023-20, COMMISSIONERS' RECORDING*

Memorandum of Understanding between Pend Oreille County and the Pend Oreille County Veteran's Advisory Board Regarding American Rescue Plan Act ("ARPA") Funding Award

*CONTRACT NO. 2023-13, COMMISSIONERS' RECORDING*

Underground Storage Tank Financial Responsibility Letter

(2) R. Rosencrantz gave a report from the Newport Chamber of Commerce meeting. J. Gentle provided an update from Aging & Long Term Care of Eastern Washington and Legislative Steering

  
Chair

  
Vice Chair

  
Member

Committee. B. Smiley provided reports from Parks Board, Economic Development Council, and POC Republicans meetings.

(3) Sheriff Glenn Blakeslee was present for an update. Also present were Undersheriff Geoff Rusho, 911 Coordinator Steve West, and Emergency Management Deputy Director JoAnn Boggs. Topics included the public safety radio system, with a PowerPoint shown. Each of the radio sites were reviewed, noting difficult road access for propane delivery to Calispel Peak, with maintenance and funding options discussed.

(4) The Board recessed for lunch at 12:02 p.m.

(5) The meeting resumed at 1:15 p.m.

(6) WSAC Executive Director Eric Johnson and Stevens County Commissioner/National Association of Counties Public Lands Steering Committee Subcommittee Chair/NACo Western Interstate Region 2<sup>nd</sup> Vice President Wes McCart were present for a discussion on the Local Assistance and Tribal Consistency Fund (LATCF) and WSAC's proposed special assessment. Also present were Auditor Marianne Nichols and Financial Manager Jill Shacklett.

W. McCart gave an explanation of the National Center for Public Lands Counties and the distribution of LATCF to public lands counties. E. Johnson described timber county lands, Payment in Lieu of Taxes (PILT), and Secure Rural Schools (SRS) payments.

(7) The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes from 2:00 p.m. to 2:30 p.m. Present were Prosecuting Attorney Dolly Hunt, Assessor Jim McCroskey, ITS Director Shane Flowers, GIS Manager Josh Shelton, and via Zoom were Attorneys Nathan Smith and Brian Kistler.

(8) The Board met in executive session regarding potential litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes from 2:30 p.m. to 3:00 p.m. Present were D. Hunt, G. Blakeslee, S. Flowers, and Fleet Accountant/Risk Manager Teresa Deal

(9) D. Hunt was present for a legal update. Topics included a north county meeting regarding public safety concerns and code enforcement.

(10) Colville National Forest District Ranger Carin Vadala was present for a Forest Service update. Present via Zoom was Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell. Discussed were Slate scoping, outreach/recruitment/educational opportunities, regional fire training, access to Calispel Peak, and USFS/Stimson Lumber land swap.

(11) Public Comment –Norm Smith was present via Zoom but did not provide comment.

(12) R. Rosencrantz provided reports from the PO Conservation District and Mental Health-Chemical Dependency Advisory Committee meetings.

(13) Meeting continued to April 25.

April 25, 2023

The meeting resumed at 9:00 a.m. with B. Smiley, R. Rosencrantz, J. Gentle, and C. Zieske present.

(14) B. Smiley presented an invoice for payment from the Hotel/Motel Tax as follows: PORTA, \$7,490.31. Motion was made by R. Rosencrantz to pay PORTA's Hotel/Motel Tax invoices in the amount of \$7,490.31. Motion was seconded by J. Gentle. Motion carried unanimously.

(15) Public Works Director Craig Jackson was present for an update. Also in attendance were Assistant Public Works Director Kyel Newberry, Facilities Maintenance Supervisor Ben Eggleston, and present via Zoom were Engineering Department Manager Eric Roth, Office Manager/Cost Accountant Christy Parry, Assistant Public Works Director George Luft, and T. Deal.

The Board presented the Certificate of Good Practice received from Washington State County Road Administration Board to C. Jackson, asking he present it to Physical Engineer Don Ramsey.

Motion was made by J. Gentle to sign and enter into an Interlocal Cooperative Agreement with Spokane County to share surveying and inspection resources. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Resolution Regarding Approval Of An Interlocal Cooperative Agreement Between Pend Oreille County And Spokane County For Sharing Surveying And Inspection Resources  
*RESOLUTION NO. 2023-35, COMMISSIONERS' RECORDING*

Motion was made by R. Rosencrantz to approve the contract for the On-Call Engineering Services Contract for Nicholls Kovich Engineering and sign the resolution. Motion was seconded by J. Gentle. Motion carried unanimously.

Resolution Declaring Entering Into A Contract For On-Call Bridge Engineering Services- Nicholls Kovich  
*RESOLUTION NO. 2023-36, COMMISSIONERS' RECORDING*

Motion was made by J. Gentle to approve Public Works' recommendation to award the 2023 Garden Ave Parking Lot Paving Phase II project to Interstate Concrete & Asphalt of Sandpoint, ID, totaling \$132,309.45, including tax. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Resolution Regarding Approval Of The 2023 Garden Ave Parking Lot Paving Phase II Project-Interstate Concrete & Asphalt, Inc.  
*RESOLUTION NO. 2023-37, COMMISSIONERS' RECORDING*

C. Jackson presented the Public Works' strategic plan and work plan and discussed planned projects.

C. Jackson reminded the Board of certified letters he had sent to residents of Bear Paw Road, regarding snowplowing, then presented a PowerPoint on Bear Paw plowing and recommendations. Residents were present, at C. Jackson's invitation, to discuss winter maintenance. Providing comment were Stephen and Jane Schmid and Bill Love, then they left the update.

Joining the meeting in progress via Zoom was Human Resource Director Brenda Miller.

C. Jackson and B. Eggleston addressed the need for District 1 roof repair. B. Eggleston mentioned Counseling Services wanting to build out a small room, and he requested a pay raise for the Facilities Maintenance Tech II, having taken on additional duties. An updated job description will be developed.

(16) Motion was made by J. Gentle to pay the WSAC one-time special assessment supporting the National Center for Public Lands Counties, for \$41,422.00, based on 1% of Local Assistance and Tribal Consistency Funds received. Motion was seconded by R. Rosencrantz. Motion carried 2-1, with R. Rosencrantz voting nay.

(17) B. Smiley was excused at 10:43 a.m. for the remainder of the day.

(18) Associate Professor and County Extension Director Mike Jensen was present via Zoom for an update. Topics were M. Jensen's work with Houston Fire Department and Texas Forest Service, as well as his research on wildfires and homeless encampments. Information was also provided on the augmented-reality Bear Aware system, Grizzly Management Team, 4-H Kalispel youth attendance at recent national conference in Washington, D.C., 4-H junior livestock show, Master Gardeners garden prep, Introduction to Beekeeping Class, nutrition classes, and forestry.

(19) Grant Writer Stacy Carter was present for an update. Topics included grant resource library, grant tracking, and potential grants.

(20) The Board recessed for lunch at 12:04 p.m.

(21) The meeting resumed at 1:15 p.m.

(22) The Board left their meeting room at 1:23 p.m. to visit POC Park's disc golf course. Also in attendance were M. Kirkwood and C. Zieske.

(23) Correspondence Received:

- 4.10 ALTCEW-Governing Board 4.21.23 Special Meeting Notice & Agenda
- 4.11 YES-Quarterly Report January-March 2023
- 4.12 CRAB-Letter & Certificate of Good Practice 2022
- 4.13 TEDD/RTPO-4.26.23 Agenda & 3.22.23 Minutes
- 4.14 NEW RTPO-4.26.23 Agenda & 3.22.23 Minutes
- 4.15 POC Weed Board-4.26.23 Special Meeting Agenda
- 4.16 J. Boswell/A. Abel-Letter re: Winter Maintenance Program

(24) Correspondence Sent:

Underground Storage Tank Financial Responsibility Letter

(25) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 482,201.19
Counseling Services	\$ 79,811.10
Crime Victims Compensation	\$ 342.72
Fair	\$ 602.46

  
Chair

  
Vice Chair

  
Member

Park	\$ 2,992.00
Road	\$ 81,171.75
Veterans Assistance	\$ 838.74
Emergency 911 Communications	\$ 35,615.02
Public Facilities	\$ 3,743.54
American Rescue Plan Act	\$ 14.53
Mental Health Tax	\$ 842.79
Solid Waste	\$ 24,386.19
Risk Management	\$ 2,603.77
Equipment R&R	\$ 131,043.13
Unemployment Compensation	\$ 34.00
IT Services	\$ 76,442.80
Sheriff's Trust	\$ 435.00
Sales/Excise Tax	\$ 1.97
TOTAL	\$ 923,122.70

Check 210209 totaling \$1,666.20, dated April 20, 2023.

Checks 210211 through 210283 totaling \$314,071.74 and Electronic Funds Transfers 46193 through 46195 totaling \$7,607.24, dated April 24, 2023.

Checks 210329 through 210357 totaling \$104,380.29 and Electronic Funds Transfers 46196 through 46203 totaling \$214,422.63, and Check 210210 totaling \$1,687.60, and Electronic Funds Transfers 45980 through 46192 totaling \$343,339.32, dated April 25, 2023. Includes Jr. Taxing Districts.

(26) Meeting adjourned at 3:17 p.m.

APPROVED:   
Chair of the Board

ATTEST:   
Clerk of the Board