

May 8, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, and Clerk of the Board Crystal Zieske. Commissioner John Gentle was excused for the day. B. Smiley offered the invocation and led the flag salute.

(1) Community Development Interim Director Andy Huddleston was present for an update and Community Development Director Greg Snow joined via Zoom. Topics included potential ADA counter space, Shoreline Master Plan update, Comprehensive Plan appeal, site evaluation, and building permit/land use/shoreline applications.

(2) Consent Agenda - Motion was made by R. Rosencrantz to adopt the Consent Agenda for May 8, 2023. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's May 1, 2023 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 5/5/23):	\$ 406,783.84
Investment Earnings (through April 30):	\$ 252,449.52

(3) R. Rosencrantz gave a report from Cusick Town Council.

(4) The Board recessed for lunch at 11:21 a.m.

(5) The meeting resumed at 1:30 p.m.

(6) Human Resource Director Brenda Miller was present for an update. Topics included 6.9% vacancy rate, recent attendance at conferences, Public Works Drug and Alcohol Testing Policy update, and encouraging notes program.

(7) Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Discussed were drug possession statute, Cemetery District #1 appointment, and Tri-town Community Safety meeting.

(8) Public Comment –No members of the public were present for comment.

(9) Meeting continued to May 9.

May 9, 2023

The meeting resumed at 9:00 a.m. with B. Smiley, R. Rosencrantz, J. Gentle, and Acting Clerk Alicia Pereyda present.

(10) Public Works Director Craig Jackson was present for an update. Also in attendance were Assistant Public Works Director Kyel Newberry, Engineering Technician/Contracting & Procurement Agent/Parks Director Mike Kirkwood, and present via Zoom were Engineering Department Manager Eric Roth, Solid Waste Coordinator Amanda Griesemer, Fleet Accountant/Risk Manager Teresa Deal, and Office Manager/Cost Accountant Christy Parry.



Chair



Vice Chair



Member

a) Motion was made by J. Gentle to approve and adopt the Survey Monument Preservation Policy resolution. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

In The Matter Of Adopting A Survey Monument Preservation Policy  
*RESOLUTION NO. 2023-39, COMMISSIONERS' RECORDING*

b) Motion was made by R. Rosencrantz to approve the 2023 HMA purchase agreement with Interstate Concrete & Asphalt, Co. from Rathdrum plant at \$72.00/ton, Sandpoint plant at \$81.00/ton, and Colville plant at \$81.00/ton. Motion was seconded by J. Gentle. Motion carried unanimously.

Resolution Regarding Approval Of The 2023 HMA Materials Purchase-Interstate Concrete & Asphalt, Co.  
*RESOLUTION NO. 2023-40, COMMISSIONERS' RECORDING*

c) Motion was made by R. Rosencrantz to approve the 2023 HMA purchase agreement with Central Manufacturing, Inc. for Colville plant at \$75.00/ton. Motion was seconded by J. Gentle. Motion carried unanimously.

Resolution Regarding Approval Of The 2023 HMA Materials Purchase-Central Manufacturing, Inc.  
*RESOLUTION NO. 2023-41, COMMISSIONERS' RECORDING*

d) Motion was made by R. Rosencrantz to approve the 2023 HMA purchase agreement with Inland Asphalt, Co. for Spokane North plant at \$78.00/ton and Spokane Valley plant at \$76.00/ton. Motion was seconded by J. Gentle. Motion carried unanimously.

Resolution Regarding Approval Of The 2023 HMA Materials Purchase-Inland Asphalt, Company.  
*RESOLUTION NO. 2023-42, COMMISSIONERS' RECORDING*

e) Motion was made by J. Gentle to approve the RAP Funding Amendment and sign three copies to return to the County Road Administration Board. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

State of Washington-County Road Administration Board Rural Arterial Program Project Agreement for Construction Proposal, Amendment 1, Project Number 2621-02  
*AGREEMENT NO. 2023-21, COMMISSIONERS' RECORDING*

f) Motion was made by R. Rosencrantz to advertise for sealed quotes to provide 330 tons of winter road salt as a MRSC Vendor Roster Call, with the bid opening on June 5, 2023, at 10:00 a.m. Motion was seconded by J. Gentle. Motion carried unanimously.

g) Motion was made by J. Gentle to advertise for sealed bids for the purchase of approximately 4,000 cubic yards of winter maintenance sand for Road District #3 North County and 3,000 cubic yards for Road District #2 Mid County, with the bid opening on June 5, 2023, at 10:15 a.m. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

h) Motion was made by R. Rosencrantz to approve the 2023 Fog Oil Schedule I CSS-1 with Idaho Asphalt Supply, Inc. at \$423.70/ton. Motion was seconded by J. Gentle. Motion carried unanimously.

Resolution Regarding Approval Of The 2023 Fog Oil-Schedule I Contract-Idaho Asphalt Supply, Inc.

*RESOLUTION NO. 2023-43, COMMISSIONERS' RECORDING*

i) Motion was made by J. Gentle to approve the 2023 Fog Oil Schedule II Rapid Cure Product with Ergon Asphalt & Emulsions at \$435.00/ton. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Resolution Regarding Approval Of The 2023 Fog Oil-Schedule II Material Purchase- Ergon Asphalt & Emulsions, Inc.

*RESOLUTION NO. 2023-44, COMMISSIONERS' RECORDING*

j) Motion was made by R. Rosencrantz to advertise for sealed bids for the 2023 Maintenance Gravel purchase, with bids to be opened May 22, 2023 at 2:30 p.m. Motion was seconded by J. Gentle. Motion carried unanimously.

k) Motion was made by J. Gentle to approve and sign the Interlocal Agreement between Pend Oreille County and the City of Newport, Washington to allow the mutual aid between the parties in the sharing of labor and equipment resources. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Resolution Regarding Approval Of An Interlocal Agreement Between Pend Oreille County And The City Of Newport For Sharing Manpower And Equipment

*RESOLUTION NO. 2023-45, COMMISSIONERS' RECORDING*

l) M. Kirkwood explained the need for a golf cart for POC Park, recommended by the Parks & Recreation Board. Motion was made by R. Rosencrantz to approve the purchase of a used 2014 Cushman Hauler utility golf cart, Model # 800G, Serial # G3080013 from Ott/Knott Cushman of Spokane, Washington, for the amount of \$6,750.00, including tax. Motion was seconded by J. Gentle. Motion carried unanimously.

m) Also discussed were Infrastructure Investment and Job Act and Inflation Reduction Act application grants, Usk pedestrian bridge funding, request for an additional walking path on the east side of the Usk bridge, Inland Northwest inspection, Bear Paw snow removal, Sicily Road gravel improvements, and the free tire event at the Deer Valley Transfer Station. Public comment from David Graves (road improvements to include snow plowing and grading) was provided.

(11) ITS Director Shane Flowers was present for an update. Present via Zoom was ITS Administrative Assistant/Civil Deputy Glennis Stott. Topics included the new county website, Spillman server for the Sheriff's department, conference updates, county firewall outage, public records requests for videos, and potential ITS services provided to Port of Pend Oreille.

(12) Grant Writer Stacy Carter was present for an update. Topics included grant resource library, grant projects for Parks & Recreation, POC Fairgrounds, and POCD Education Grant along with grant plans and research for replacement of the underground storage tanks and bridge improvement projects.

(13) The Board recessed for lunch at 11:57 a.m.



Checks 210444 through 210548 totaling \$888,211.27 dated May 8, 2023.

(19) Meeting adjourned at 3:45 p.m.

APPROVED:   
Chair of the Board

ATTEST:   
Clerk of the Board